

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 450000YE01	For Fiscal Year: 2018
Requesting Organization: 45000000 TOWNSHIP ENGINEER	Date of Request: 8-Aug-18
Budget Adjust Type(s): Technical	Ongoing (Y or N): Y
	If Yes, next year's CF impact: \$0
	Net FTE Change: 0.00

Description and Justification:

Reallocate Pass Through Expense : During the 2018 budget process in the Fall of 2017, an adjustment was made to the Dept. 4500000000 base budget operating appropriation unit. This budget adjustment is to make the Department 4500 budget whole. The funding for this budget adjustment is available in project MTP01, Miscellaneous Township CIP project.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

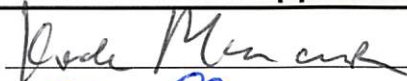
FUND:	735 PUBLIC WORKS AND OTHER SERVICES FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
4500000100 PUBLIC WORKS ENGINEERING ADMIN	0	101,572	0	101,572
4510000201 GSLMSD CAPITAL PROJECTS	0	(101,572)	0	(101,572)
TOTALS	0	0	0	0

Approvals

Division Director:



Date:

8/8/2018

Dept. or Elected Fiscal Mgr:



Date:

8/9/18

Dept. Dir. or Elected Official:



Date:

13 aug 2018

Facilities Division Director:
(Capital Projects Only)



Date:

Chief Financial Officer:



Date:

8/14/18

Mayor or Designee:


Approve

Date:

8-15-18

Council Action:

Approve

Date:

Adjustment Type(s): Technical

[illegible][illegible]

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL SHT or 499999	
		BAL SHT or 499999	
		BAL SHT or 499999	

No. of New FTEs:	0.00	(2)
No. of New Time Limited FTEs:	0.00	(2)
No. of Transferred FTEs:	0.00	(2)
No. of Abolished FTEs:	0.00	(2)

From Fund	From Dept ID	To Fund	To Dept ID	Amount

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Request Items for Current Stage by Fund, Rep Dept

1.08.02

Fund: 735 PUBLIC WORKS AND OTHER SERVICES FUND

Org: 45000000 TOWNSHIP ENGINEERING SERVICES

	Personnel	Operations	Capital	Other	Total Expense	Operating Revenue	Other Revenue	Balance Sheet Purchases	County Funding	FTEs
Base Budget										
0 - Base Request	\$2,156,329	\$421,192	\$	\$303,094	\$2,880,615	\$2,722,451	\$	\$	\$158,164	19.00
450000_R03 - UNTITLED REDUCTION ITEM (RENAME)	\$	\$-101,572	\$	\$	\$-101,572	\$	\$	\$	\$-101,572	.00
Base Budget Total	\$2,156,329	\$319,620	\$	\$303,094	\$2,779,043	\$2,722,451	\$	\$	\$56,592	19.00
Prior Approved Items										
450000YE01 - PW DEPRECIATION	\$	\$	\$	\$2,500	\$2,500	\$	\$	\$	\$2,500	.00
Prior Approved Items Total	\$	\$	\$	\$2,500	\$2,500	\$	\$	\$	\$2,500	.00
New Requests										
450000_01 - ADMIN/FISCAL/GIS FLOOD CONTROL STAFF	\$	\$-25,000	\$	\$	\$-25,000	\$-25,000	\$	\$	\$	.00
450000_02 - PW OPS PERMIT INSPECTORS	\$	\$75,000	\$	\$	\$75,000	\$75,000	\$	\$	\$	.00
450000_03 - STORMWATER COALITION TO DEPT 4500	\$	\$193,000	\$	\$	\$193,000	\$193,000	\$	\$	\$	.00
450000_04 - DEPRECIATION COPIER	\$	\$	\$	\$1,350	\$1,350	\$1,350	\$	\$	\$	.00
450000_05 - Fleet Replacement Charges	\$	\$616	\$	\$	\$616	\$616	\$	\$	\$	.00
450000_06 - Reclass Fiscal Coord to Accountant	\$8,508	\$	\$	\$	\$8,508	\$8,508	\$	\$	\$	.00
450000_07 - Revenue Increase	\$	\$	\$	\$	\$	\$230,758	\$	\$	\$-230,758	.00
New Requests Total	\$8,508	\$243,616	\$	\$1,350	\$253,474	\$484,232	\$	\$	\$-230,758	.00
Other Adjustments										
OPEBADJ - OPEB 10 PERC ADJUSTMENT	\$2,566	\$	\$	\$	\$2,566	\$	\$	\$	\$2,566	.00
Other Adjustments Total	\$2,566	\$	\$	\$	\$2,566	\$	\$	\$	\$2,566	.00
Total Request Org 45000000	\$2,167,403	\$563,236	\$	\$306,944	\$3,037,583	\$3,206,683	\$	\$	\$-169,100	19.00

Run Date: 7/12/2018
Report ID: PB610

Salt Lake County
Listing of Obligations vs. Budget For Capital Projects
For Budget Fiscal Year 2018
As of 06/30/2018

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Percent of Year Expired: 50%

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Fund: 735 Public Works and Other Svcs
Organization: 4510000000 PW Engineering Capital Projects (735-040-4510000000)
Sub-dept: 4510000201 GSLMSD Capital Projects (735-040-4510000201)
Project: MTP01 Misc. Metro Township CIP Proje

Agency: 040 Public Works & Municipal Svcs

Account	Description	Current Period	YTD Expense	Pre- Encumbrance	Encumbrance	Total Obligations	Budget	Available Budget	Percent Used	Prior Year
Project: MTP01 Misc. Metro Township CIP Proje										
<i>Expenditures</i>										
664005	Other Pass Thru Expense	0.00	0.00	0.00	0.00	0.00	262,178	262,178.00	0.0%	0.00
<i>Total for Expenditures</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>262,178</i>	<i>262,178.00</i>	<i>0.0%</i>	<i>0.00</i>
<i>Total for MTP01</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>262,178</i>	<i>262,178.00</i>	<i>0.0%</i>	<i>0.00</i>

Salt Lake County
Listing of Obligations vs. Budget(Organization Level)
For Budget Fiscal Year 2018
As of 06/30/2018

Percent of Year Expired: 50%

Account	Description	Current Period	YTD Expense	Pre Encum- brances	Encum- brance	Total Obligations	Budget	Available Budget	Percent Used	Prior Year
Back to Table of Contents										
Fund: 735 Public Works and Other Servcs						Agency: 040 Public Works & Municipal Svcs				
Organization: 4500000000 Public Works Engineering										
Expenditures										
735-040-4500000000										
601020	Lump Sum Vacation Pay	7,120.91	42,353.42	0.00	0.00	42,353.42	28,036.00	-14,317.42	151.1%	0.00
601025	Lump Sum Sick Pay	0.00	0.00	0.00	0.00	0.00	3,028.00	3,028.00	0.0%	0.00
601030	Permanent And Provisional	66,230.02	430,370.56	0.00	0.00	430,370.56	1,437,047.00	1,006,676.44	29.9%	0.00
601050	Temporary,Seasonal,Emergency	2,054.50	11,278.75	0.00	0.00	11,278.75	44,000.00	32,721.25	25.6%	0.00
601065	Overtime	2,274.69	5,299.57	0.00	0.00	5,299.57	16,000.00	10,700.43	33.1%	0.00
601095	Personnel Underexpend	0.00	0.00	0.00	0.00	0.00	-333,765.00	-333,765.00		0.00
603005	Social Security Taxes	5,677.21	35,856.56	0.00	0.00	35,856.56	109,934.00	74,077.44	32.6%	0.00
603025	Retirement Or Pension Contrib	12,097.37	76,195.71	0.00	0.00	76,195.71	244,536.00	168,340.29	31.2%	0.00
603040	Ltd Contributions	244.42	1,550.24	0.00	0.00	1,550.24	6,756.00	5,205.76	22.9%	0.00
603045	Supplemental Retirement (401K)	261.18	1,364.28	0.00	0.00	1,364.28	12,981.00	11,616.72	10.5%	0.00
603050	Health Insurance Premiums	10,511.63	87,542.06	0.00	0.00	87,542.06	274,020.00	186,477.94	31.9%	0.00
603055	Employee Serv Res Fund Charges	0.00	7,360.00	0.00	0.00	7,360.00	20,328.00	12,968.00	36.2%	0.00
603056	OPEB- Current Year	0.00	11,759.00	0.00	0.00	11,759.00	34,943.60	23,184.60	33.7%	0.00
605025	Employee Awards-Service Pins	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.0%	0.00
Total for 000100 Salaries and Benefits		106,471.93	710,930.15	0.00	0.00	710,930.15	1,897,844.60	1,186,914.45	37.5%	0.00

735-040-4500000000

607015	Maintenance - Buildings	0.00	0.00	0.00	0.00	0.00	50.00	50.00	0.0%	0.00
607040	Facilities Management Charges	0.00	235.00	0.00	0.00	235.00	3,400.00	3,165.00	6.9%	0.00
609010	Clothing Provisions	34.99	1,876.02	0.00	0.00	1,876.02	3,408.00	1,531.98	55.0%	0.00
609030	Medical Supplies	0.00	0.00	0.00	0.00	0.00	25.00	25.00	0.0%	0.00
609060	Identification Supplies	0.00	0.00	0.00	0.00	0.00	25.00	25.00	0.0%	0.00
611005	Subscriptions & Memberships	0.00	1,335.00	0.00	0.00	1,335.00	3,500.00	2,165.00	38.1%	0.00
611010	Physical Materials-Books	0.00	595.00	0.00	0.00	595.00	500.00	-95.00	119.0%	0.00
611015	Education & Training Serv/Supp	20.00	654.95	0.00	0.00	654.95	8,040.00	7,385.05	8.1%	0.00

Salt Lake County
Listing of Obligations vs. Budget(Organization Level)
For Budget Fiscal Year 2018
As of 06/30/2018

Percent of Year Expired: 50%

Account	Description	Current Period	YTD Expense	Pre Encum- brances	Encum- brance	Total Obligations	Budget	Available Budget	Percent Used	Prior Year
<u>Back to Table of Contents</u>										
735-040-4500000000										
613005	Printing Charges	0.00	160.00	0.00	0.00	160.00	500.00	340.00	32.0%	0.00
613010	Public Notices	0.00	0.00	0.00	0.00	0.00	500.00	500.00	0.0%	0.00
613020	Development Advertising	13,056.00	18,856.05	0.00	76,944.00	95,800.05	148,000.00	52,199.95	64.7%	0.00
615005	Office Supplies	61.52	499.04	0.00	0.00	499.04	5,500.00	5,000.96	9.1%	0.00
615015	Computer Supplies	56.10	271.63	0.00	0.00	271.63	3,000.00	2,728.37	9.1%	0.00
615016	Computer Software Subscription	0.00	0.00	0.00	0.00	0.00	1,498.23	1,498.23	0.0%	0.00
615020	Computer Software <\$5,000	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.0%	0.00
615025	Computers & Components <\$5000	0.00	0.00	0.00	0.00	0.00	9,500.00	9,500.00	0.0%	0.00
615030	Communication Equip-Noncapital	0.00	0.00	0.00	0.00	0.00	25.00	25.00	0.0%	0.00
615035	Small Equipment (Non-Computer)	0.00	0.00	0.00	0.00	0.00	10,500.00	10,500.00	0.0%	0.00
615040	Postage	0.00	0.00	0.00	0.00	0.00	500.00	500.00	0.0%	0.00
615050	Meals & Refreshments	0.00	0.00	0.00	0.00	0.00	300.00	300.00	0.0%	0.00
617005	Maintenance - Office Equip	0.00	982.00	0.00	0.00	982.00	3,000.00	2,018.00	32.7%	0.00
617010	Maint - Machinery And Equip	0.00	0.00	0.00	0.00	0.00	100.00	100.00	0.0%	0.00
617015	Maintenance - Software	0.00	6,125.64	0.00	0.00	6,125.64	4,000.00	-2,125.64	153.1%	0.00
617035	Maint - Autos & Equip-Fleet	234.42	1,984.25	0.00	0.00	1,984.25	12,720.00	10,735.75	15.6%	0.00
619005	Gasoline, Diesel, Oil & Grease	729.34	3,336.92	0.00	0.00	3,336.92	15,500.00	12,163.08	21.5%	0.00
619015	Mileage Allowance	0.00	82.30	0.00	0.00	82.30	600.00	517.70	13.7%	0.00
619025	Travel & Transprttn-Employees	0.00	661.49	0.00	0.00	661.49	10,000.00	9,338.51	6.6%	0.00
619035	Vehicle Rental Charges	0.00	0.00	0.00	0.00	0.00	25.00	25.00	0.0%	0.00
619045	Vehicle Replacement Charges	18,006.98	18,006.98	0.00	0.00	18,006.98	18,007.00	0.02	100.0%	0.00
621020	Telephone	375.55	2,562.35	0.00	0.00	2,562.35	6,560.00	3,997.65	39.1%	0.00
621025	Mobile Telephone	566.74	4,017.41	0.00	0.00	4,017.41	15,220.00	11,202.59	26.4%	0.00
633005	Rent - Land	0.00	0.00	0.00	0.00	0.00	400.00	400.00	0.0%	0.00
633010	Rent - Buildings	5,062.74	30,376.44	0.00	0.00	30,376.44	60,803.00	30,426.56	50.0%	0.00
639010	Consultants' Fees	6,480.00	16,475.50	0.00	33,132.13	49,607.63	89,000.00	39,392.37	55.7%	0.00
639025	Other Professional Fees	0.00	0.00	0.00	0.00	0.00	2,100.00	2,100.00	0.0%	0.00
641005	Shop,Crew,&Deputy Small Tools	0.00	2.09	0.00	0.00	2.09	500.00	497.91	0.4%	0.00

Salt Lake County
Listing of Obligations vs. Budget(Organization Level)
For Budget Fiscal Year 2018
As of 06/30/2018

Percent of Year Expired: 50%

Account	Description	Current Period	YTD Expense	Pre Encum- brances	Encum- brance	Total Obligations	Budget	Available Budget	Percent Used	Prior Year
<u>Back to Table of Contents</u>										
735-040-4500000000										
655100	Health Incentives	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.0%	0.00
664005	Other Pass Thru Expense	0.00	0.00	0.00	0.00	0.00	-101,572.00	-101,572.00		-4,086.48
693010	Intrafund Charges	0.00	0.00	0.00	0.00	0.00	75,000.00	75,000.00	0.0%	0.00
693020	Interfund Charges	0.00	0.00	0.00	0.00	0.00	153,000.00	153,000.00	0.0%	0.00
Total for 000200 Operations		44,684.38	109,096.06	0.00	110,076.13	219,172.19	564,734.23	345,562.04	38.8%	-4,086.48
735-040-4500000000										
663010	Council Overhead Cost	0.00	0.00	0.00	0.00	0.00	9,153.00	9,153.00	0.0%	0.00
663015	Mayor Overhead Cost	0.00	0.00	0.00	0.00	0.00	39,582.00	39,582.00	0.0%	0.00
663025	Auditor Overhead Cost	0.00	0.00	0.00	0.00	0.00	6,228.00	6,228.00	0.0%	0.00
663030	District Attorney Overhead Cos	0.00	0.00	0.00	0.00	0.00	32,195.00	32,195.00	0.0%	0.00
663040	Info Services Overhead Cost	0.00	0.00	0.00	0.00	0.00	107,839.00	107,839.00	0.0%	0.00
663045	Purchasing Overhead Cost	0.00	0.00	0.00	0.00	0.00	25,067.00	25,067.00	0.0%	0.00
663050	Human Resources Overhead Cost	0.00	0.00	0.00	0.00	0.00	15,891.00	15,891.00	0.0%	0.00
663055	Gov'T Immunity Overhead Cost	0.00	0.00	0.00	0.00	0.00	1,248.00	1,248.00	0.0%	0.00
663060	Records Managmnt Overhead Cost	0.00	0.00	0.00	0.00	0.00	4,246.00	4,246.00	0.0%	0.00
663070	Mayor Finance Overhead Cost	0.00	0.00	0.00	0.00	0.00	16,898.00	16,898.00	0.0%	0.00
Total for 000400 Indirect Costs		0.00	0.00	0.00	0.00	0.00	258,347.00	258,347.00	0.0%	0.00
735-040-4500000000										
669010	Depreciation	1,866.90	1,866.90	0.00	0.00	1,866.90	3,850.00	1,983.10	48.5%	0.00
Total for 000500 Depreciation and Amortization		1,866.90	1,866.90	0.00	0.00	1,866.90	3,850.00	1,983.10	48.5%	0.00
Total Expenditures for 4500000000										
Total Expenditures for 4500000000		153,023.21	821,893.11	0.00	110,076.13	931,969.24	2,724,775.83	1,792,806.59	34.2%	-4,086.48

Run Date: 7/12/2018
Report ID: PB600

Salt Lake County
Listing of Obligations vs. Budget(Organization Level)
For Budget Fiscal Year 2018
As of 06/30/2018

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Percent of Year Expired: 50%

Account	Description	Current Period	YTD Expense	Pre Encum- brances	Encum- brance	Total Obligations	Budget	Available Budget	Percent Used	Prior Year
<u>Back to Table of Contents</u>										
Total for 735-040-4500000000		153,023.21	821,893.11	0.00	110,076.13	931,969.24	2,724,775.83	1,792,806.59	34.2%	-4,086.48