

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, April 8, 2025**

**1:30 PM**

**Room N2-800**

**County Council**

**1. CALL TO ORDER**

**Present:** Council Member Suzanne Harrison  
Council Member Natalie Pinkney  
Council Member Carlos Moreno  
Council Member Aimee Winder Newton  
Council Member Ross Romero  
Council Chair Dea Theodore

**Excused:** Council Member Arlyn Bradshaw

**Call In:** Council Member Laurie Stringham  
Council Member Sheldon Stewart

Invocation - Reading or Thought - Pledge of Allegiance

**Council Member Harrison** led the Pledge of Allegiance to the Flag of the United States of America.

**2. PUBLIC COMMENT****3. REPORT OF ELECTED OFFICIALS:****3.1. County Council Members**

**Council Member Theodore** stated she went to a sneak peak of the Utah Hockey Club's practice facility yesterday. The facility is being built on the old Macy's storefront in Sandy City, which had been vacant for years. The facility will be open for use in September.

**3.2. County Mayor**

**Mr. Andrew Roberts**, Chief of Staff, Mayor's Office, made the following announcements:

- Last Tuesday, the Salt Lake City Council approved the creation of a Public Infrastructure District, a funding mechanism for district improvements. The City will vote on that again tonight, and if approved, the district will be in place.
- Last Friday, the State's Housing and Transit Reinvestment Zone (HTRZ) Committee approved the Governor's Office of Economic Opportunity's Community Reinvestment Zone (CCRZ) application, which the County partnered in creating.

- The Parks and Recreation Division's summer programs are now open for registration.
- The Zoo, Arts and Parks (ZAP) Tier I and Zoological applications are open until May 30th, and the ZAP Tier II applications are open until April 30th.
- The Arts and Culture Division's Westside CultureFest is in the planning phase. This festival is a free two-day celebration of arts and community, showcasing the County's westside through performance, food, and an art market. The deadline to submit an application to be a vendor or performer is Friday, April 8th.
- On April 18th, the Viridian Event Center will host All Abilities Discovery, an event focused on individuals with intellectual disabilities. It will feature games, crafts, and animal encounters.
- On April 26th, the Tumbleweeds Film Festival will be bringing a lineup of free films to the Viridian Event Center for young audiences, creating another opportunity for families to engage with the arts.
- The Federal Government has put all staff at the Institute of Museum and Library Services on leave. The Institute is a federal agency that awards grants to libraries and museums across the country. While the County's Library Services Division receives very little federal funding, this could have an impact on the Utah State Library Division, which administers federal grant funds throughout the state. Smaller rural libraries also rely on this federal support.
- A Pre-Apprenticeship Graduation will be held April 11th, at 3:00 PM, at the South Salt Lake Community Center. The graduating students completed a 120-hour course, which provided them with hands-on experience in construction and building trades, plus math and language skills to get them ready for apprenticeship opportunities.
- The County's website Events Calendar is up to date. The website address is [slco.to/calendar](http://slco.to/calendar).

### 3.3. Other Elected County Officials

## 4. CONSENT ITEMS

A motion was made by Council Member Harrison, seconded by Council Member Romero, that the Consent Agenda be approved. The motion carried by a unanimous vote.

**4.1 Fleet Management Board Appointment:** [25-2739](#)

- Sheila Srivastava, Treasurer's Office Representative

**Attachments:** [Staff Report](#)  
[Srivastava\\_Sheila Internal Fleet Board Packet](#)

The vote on this consent item was approved.

**4.2 Consideration of a Request from the Utah Department of** [25-2730](#)

**Transportation (UDOT) payment of Salt Lake County's required 20% Match of \$180,000 for Federal Fiscal Year (FFY) 2025 State Safety Oversight (SSO) Program per an Interlocal Cooperation Agreement between Salt Lake County and UDOT dated August 22, 2017. The match requirement is paid from Sales and Use Tax imposed by Salt Lake County under Utah Code 59-12-2214(3)(a) "2nd Quarter Funds"**

**Attachments:** [Staff Report](#)  
[25-2730 State Safety Oversight Staff Report](#)  
[UDOT#1631\\_State Safety Oversight\\_Contract](#)  
[UDOT SSO Program Report to SL County - FFY 2024](#)

The vote on this consent item was approved.

**5. ACCEPTANCE OF ETHICS DISCLOSURES**

**6. APPROVAL OF TAX LETTERS**

A motion was made by Council Member Harrison, seconded by Council Member Romero, that the Tax Letters be approved. The motion carried by a unanimous vote.

**6.1 DMV Refunds and Veteran DMV Refunds** [25-2767](#)

**Attachments:** [Staff Report](#)  
[25-2767 MV 0007 Personal Property Tax Refund DMV Vet \\$5403](#)  
[25-2767 MV 0006 Personal Property Tax Refund DMV \\$176](#)

The vote on the tax letters was approved.

**7. APPROVAL OF COUNCIL MEETING MINUTES**

**7.1 Approval of March 25, 2025 County Council Minutes [25-2780](#)**

**Attachments:** [032525 Council Minutes](#)

A motion was made by Council Member Harrison, seconded by Council Member Romero, that this agenda item be approved. The motion carried by a unanimous vote.

**8. WORK SESSION**

**8.1 Proposed Hire Report / Incentive Plans - \$3,000 and Under / [25-2768](#)  
Weekly Reclassification Report**

**Attachments:** [Staff Report](#)  
[Proposed Hire Report 4-2- 2025](#)  
[Incentive Plans - \\$3,000 and Under 4-2-2025](#)  
[Weekly Reclassification Report 4-2-2025](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst.  
(Approx. 1:50PM, Less than 5 Min.)  
Informational

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the new hires, reclassifications, and incentive plans.

**8.2 Incentive Plan over the \$3,000 Threshold [25-2769](#)**

**Attachments:** [Staff Report](#)  
[Incentive Plan over \\$3,000 4.2.2025](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst.  
(Approx. 1:50PM, Less than 5 Min.)  
Discussion/Direction

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the incentive plan, explaining that at the end of January, the Health Department provided an incentive plan of up to \$3,000 for the Senior Health Informaticist to cover additional responsibilities associated with the Centers for Disease

Control and Prevention's (CDC) Data Modernization Initiative. That incentive was intended to go through March, but the Health Department now wants to extend it until the end of June, which would bring the incentive plan total to \$5,000.

A motion was made by Council Member Romero, seconded by Council Member Harrison, that this agenda item be approved. The motion carried by a unanimous vote.

**8.3 Budget Adjustment: The District Attorney's Office Requests Two Appropriation Unit Shifts - \$42,033 for YWCA Lease Payments for the Children's Justice Center North (GASB 87) and \$378,056 for Axon Software Payments (GASB 96)** [25-2779](#)

**Attachments:** [Staff Report](#)  
[34511 - Axon & YWCA Appropriation shift 2025](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst.

(Approx. 1:50PM, Less than 5 Min.)

Discussion/Direction

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Romero, seconded by Council Member Harrison, that this agenda item be approved. The motion carried by a unanimous vote.

**8.4 Budget Adjustment: The Library Requests an Appropriation Unit Shift of \$23,489 from Operations to Debt Services to Properly Account for the Zoobean Software to Comply with Subscription-Based Information Technology Arrangements (SBITA) Requirements as Outlined in GASB 96. This Is a Post Year-End Budget Adjustment for 2024** [25-2772](#)

**Attachments:** [Staff Report](#)  
[34513 - Library Zoobean SBITA Appr Shift](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst.

(Approx. 1:55PM, Less than 5 Min.)

Discussion/Direction

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Romero, seconded by Council Member Harrison, that this agenda item be approved. The motion carried by a unanimous vote.

- 8.5 Budget Adjustment: Human Resources Requests an Appropriation Unit Shift of \$319,285 from Personnel and Operations to Debt Services to Properly Account for the PayScale Software to Comply with Subscription-Based Information Technology Arrangements (SBITA) Requirements as Outlined in GASB 96. This Is a Post Year-End Budget Adjustment for 2024** [25-2773](#)

**Attachments:** [Staff Report](#)  
[35453 - 2024 Update SBITA budget - PayScale](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst.

(Approx. 1:55PM, Less than 5 Min.)

Discussion/Direction

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Romero, seconded by Council Member Harrison, that this agenda item be approved. The motion carried by a unanimous vote.

- 8.6 Budget Adjustment: Human Resources Requests an Appropriation Unit Shift of \$70,000 from Operations to Debt Services to Properly Account for the SABA Learning Software to Comply with Subscription-Based Information Technology Arrangements (SBITA) Requirements as Outlined in GASB 96. This Is a Post Year-End Budget Adjustment for 2024** [25-2774](#)

**Attachments:** [Staff Report](#)  
[35452 - SABA SBITA](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst.

(Approx. 1:55PM, Less than 5 Min.)

Discussion/Direction

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Romero, seconded by Council Member Harrison, that this agenda item be approved. The motion carried by a unanimous vote.

**9. PUBLIC HEARINGS AND ISSUANCE OF PUBLIC NOTICES**

**10. PENDING LEGISLATIVE BUSINESS**

- 10.1 Final Adoption of an Ordinance of General Revision, [25-2775](#)  
Amending Section 19.15.140, Entitled “Retention of  
Single-Family Residence Status and Verification of Water and  
Sewer” of the Salt Lake Code Of Ordinances, 2001, to Allow  
Separate Metering for Detached Accessory Dwelling  
Units; and Making Other Related Changes**

**Attachments:** [Staff Report](#)  
[ADU ordinance\\_12Feb25 \(1\) \(1\) \(002\) - RAFL - \(Rev.2  
04.02.25\)](#)  
[Salt Lake County ADU Amendment.04.08.25](#)  
[County Council ADU Presentation 04.01.25](#)

Sponsors: Council Chair Dea Theodore. Seconded by Councilmember Suzanne Harrison.

(Approx. 2:00PM, 5 Min.)

Discussion/Direction

**Council Member Theodore** reviewed the ordinance.

ORDINANCE NO. 1936

AN ORDINANCE OF GENERAL REVISION, AMENDING SECTION 19.15.140, ENTITLED “RETENTION OF SINGLE-FAMILY RESIDENCE STATUS AND VERIFICATION OF WATER AND SEWER” OF THE SALT LAKE CODE OF ORDINANCES, 2001, TO ALLOW SEPARATE METERING FOR DETACHED ACCESSORY DWELLING UNITS; AND MAKING OTHER RELATED CHANGES.

The County Legislative Body of Salt Lake County ordains as follows:



SECTION I. The amendments made here are designated by underlining the new substituted words. Words being deleted are designated by brackets and interlineations.

SECTION II. Section 19.15.140 of the Salt Lake County Code of Ordinances is amended as follows in order to allow separate metering for detached accessory dwelling units (“ADUs”).

19.15.140 - Retention of single-family residence status and verification of water and sewer.

A. ADUs are part of a single-family residence and shall not be used as a multi-family residence.

B. [~~ADUs~~] IADUs may not be separately metered apart from the single-family residence. Detached ADUs may be separately metered so long as the property owner is billed for both.

C. Applications for ADUs must include submittal of written verification from water and sewer providers that water and sewer are available to the ADU (or in the event of a septic system, verification from the Salt Lake Health Department that the system meets applicable regulations and is performing properly).

D. ADUs may not be sold or subdivided separately from the single-family residence.

SECTION III. This ordinance shall become effective fifteen (15) days after its passage and upon at least one publication of the ordinance or a summary thereof in a newspaper published and having general circulation in Salt Lake County.

APPROVED AND ADOPTED this 8th day of April, 2025.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By /s/ DEA THEODORE  
Chair

By /s/ LANNIE CHAPMAN

Salt Lake County Clerk

A motion was made by Council Member Theodore, seconded by Council Member Harrison, that this agenda item be approved. The motion carried by a unanimous vote.

**10.2 Consideration for Approval of an Annexation that Creates a Peninsula - Cottonwood Heights (“Tavaci” Annexation)** [25-2765](#)

**Attachments:** [Staff Report](#)  
[Tavaci Annexation Resolution - final](#)  
[Peninsula Map Tavaci](#)  
[TAVACI ANNEXATION SUMMARY](#)  
[MEMO.Final.04.03.2025](#)

Presenter: Lisa Hartman, SLCo Assoc. Deputy Mayor. Scott Baird, SLCo Public Works Director.

(Approx. 2:05PM, 10 Min.)

Discussion/Direction

**Ms. Lisa Hartman**, Associate Deputy Director of Regional Operations, reviewed the resolution, authorizing an annexation of 96 acres of unincorporated County into Cottonwood Heights City, called the Tavaci annexation, which includes more than just the Tavaci residential development. The annexation is sponsored by citizens.

The annexation would create a peninsula, which is the access road that goes up to Salt Lake City Public Utilities' water tank. Salt Lake City Public Utilities did not want to be part of the annexation, but it would be neutral on the annexation provided it could keep its access and the water tank in Salt Lake County. The County typically does not like to create peninsulas because the County had to maintain the roads. However, the roads in this development are private, and the access road is owned and maintained by Salt Lake City Public Utilities.

Walker Development LLC owns 50 acres of vacant land within the annexation area, as well as property above and to the west of the annexation property. Walker Development joined the annexation because it would like all its property in one municipality. Walker Development and Cottonwood Heights have confirmed there are no current plans to develop that property.

Most of that property has over 30 percent grade and is not developable. The property is zoned FR-20, which has a minimum lot size of 20 acres, so if development did take place, it would likely be a couple of residential lots that would match what was in Tavaci.

There was also concern that the annexation would lead to development creeping up the canyon on the property to the east of the annexation, but that land is owned either by the Forest Service, Salt Lake County, or Salt Lake City Public Utilities, so it is unlikely there would be “creep” up the canyon.

When Cottonwood Heights incorporated in 2005, it included the Tavaci development in its boundaries. In 2012, that development deannexed from Cottonwood Heights and it came back into the County. If the County approved this annexation, the development would be going back to Cottonwood Heights.

The Cottonwood Heights Council approved the annexation in February. It wanted the annexation to be official by July 1st, which meant it would need to submit the annexation to the Lieutenant Governor’s Office by April 19th.

RESOLUTION NO. 6279

A RESOLUTION OF THE SALT LAKE COUNTY COUNCIL  
CONDITIONALLY AGREEING TO THE CREATION OF A  
PENINSULA FROM THE PROPOSED TAVACI ANNEXATION BY  
COTTONWOOD HEIGHTS

WHEREAS, Cottonwood Heights seeks to annex a portion of unincorporated Salt Lake County through what has become known as the Tavaci Annexation, shown on the map attached as Exhibit A; and

WHEREAS, the proposed annexation is being pursued under and controlled by Utah State Code Sections 10-2-401, *et seq.*; and

WHEREAS, currently, the proposed annexation would create an unincorporated peninsula which, pursuant to Utah Code Section 10-2-402(1)(b)(iii)(B), requires the consent of Salt Lake County and Cottonwood Heights;

NOW THEREFORE, BE IT RESOLVED, THAT:

Salt Lake County agrees to the creation of the unincorporated peninsula shown in Exhibit A that would result if Cottonwood Heights accepts, certifies, and approves, the proposed Tavaci Annexation and is otherwise able to meet the requirements of Utah State Code Sections 10-2-401, *et seq.*, and successfully complete the Tavaci Annexation.

APPROVED and ADOPTED this 8th day of April, 2024.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By /s/ DEA THEODORE  
Chair

By /s/ LANNIE CHAPMAN  
Salt Lake County Clerk

A motion was made by Council Member Pinkney, seconded by Council Member Moreno, that this agenda item be approved. The motion carried by a unanimous vote.

**11. OTHER ITEMS REQUIRING COUNCIL APPROVAL**

**12. PROCLAMATIONS, MEMORIALS, AND OTHER CEREMONIAL OR COMMEMORATIVE MATTERS**

**12.1 Proclamation Recognizing Education and Sharing Day**

[25-2732](#)

**Attachments:** [Staff Report](#)  
[Proclamation for Education and Sharing Day](#)

Presenter: Rabbi Zippel.  
Sponsor: Council Chair Dea Theodore.  
(Approx. 2:15PM, 5 Min.)  
Informational

**Rabbi Avremi Zippel** stated the idea behind education and sharing began in the late 1970s to mark the birthday of the Lubavitcher Rebbe. The purpose is to urge local elected bodies of government, as well as governments on the state and national level, to encourage their constituents, residents, and children to use a day to build stronger communities that are founded on the values and virtues of education, and to share and contribute to one another.

Rabbi Zippel read the following proclamation.

Salt Lake County Council Proclamation Recognizing Education and Sharing Day Wednesday, April 9, 2025

WHEREAS, the basis for the continuity of any society is education; and in the great state of Utah the education of our youth is a priority; and

WHEREAS, in order to achieve its highest goals, education must not only impart knowledge but also teach the students how to live, forming and strengthening their moral character to make a better life for themselves as individuals and for society as a whole; imparting moral and ethical values that have been the bedrock of society since the dawn of civilization, including the values known as the Seven Noahide Laws; and

WHEREAS, a global spiritual leader and leading advocate for the advancement of education, the Rebbe, Rabbi Menachem M. Schneerson, of righteous memory, stressed that a moral and ethical education empowers every individual to develop their full potential in making the world a better place; and

WHEREAS, such an education can nurture the unity of diverse peoples through encouraging increased acts of goodness and kindness, imbued with the awareness that even a single positive act of an individual can change the world and usher in an era of global peace; and

WHEREAS, April 9, 2025, will mark 123 years since the Rebbe's birth, and this year marks the 75th anniversary of his leadership of the Chabad-Lubavitch movement. "Chabad" is an acronym of three Hebrew words for "wisdom, understanding and knowledge." The name "Lubavitch" comes from the city which served as the movement's headquarters for over a century and means city of love. Of all the ethical values which inform our civilization, none is more important than love - love of wisdom, love of our fellowman, and love of our Creator. These values, have guided the Chabad-Lubavitch movement throughout its history, and are the essence of education at its best, and we should be certain to pass on this precious heritage to all young Americans; and

WHEREAS, "Education & Sharing Day" is observed each year on the Rebbe's birthday in recognition of his outstanding and lasting contributions

toward the improvement of education, morality, and acts of charity around the world; a day to pause and reflect on our responsibility to ensure our youth have the foundation necessary to lead lives rich in purpose and fulfillment through service and good works; and

NOW, THEREFORE, Be It Resolved that the Salt Lake County Council does hereby proclaim April 9, 2025, as EDUCATION AND SHARING DAY and encourages all residents to work together to create a better, brighter, and more promising future for all.

**Council Member Theodore** stated she appreciated Rabbi Zippel for bringing this forward and for the good things he did in the community.

**Council Member Harrison** stated it was an honor to have Rabbi Zippel join the Council meeting today. She thanked him for spreading his message. There needed to be more of that camaraderie, goals for love and peace, and morality and ethics.

**Council Member Stringham** stated she was grateful for Rabbi Zippel's service and work for the community, and for the voice he has become for so many.

**Ms. Catherine Kanter**, Deputy Mayor of Regional Operations, extended to Rabbi Zippel and the entire Jewish community a joyous Pesach on behalf of the Mayor's Office.

### 13. OTHER BUSINESS

#### ADJOURN

THERE BEING NO FURTHER BUSINESS to come before the Council at this time, the meeting was adjourned at 2:10 PM until Tuesday, April 15, 2025.

LANNIE CHAPMAN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL