



Agenda Item

File #: 25-2905

Requested Agenda Date:

5/13/2025

Requested Agenda Title:

Human Resources Policy Revisions

Requested Agenda Item Description: Recommended Changes to the following HR policies:

- 2-400 New Hire and Separation Requirements
- 2-1100 Personnel Records
- 5-100 Pay and Employment Practices

Requested Action: Discussion - Vote Needed

Presenter(s) (with titles): Nilsa Carter, Associate Division Director of Human Resources

Time Needed: 10 MINS

Is this Item Time-Sensitive and/or Requesting a Time-Certain? No

Requesting Staff Member: Tracy Byington, Human Resource Business Partner

Are Supporting Documents Needed for this Agenda Item Request? Yes