



Agenda Item

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**File #:** 24-2052

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**Requested Agenda Date:**

9/10/2024

**Requested Agenda Title:**

Budget Adjustment: The Auditor's Office Requests to Shift \$38,350 from Debt Services to Operations for the AuditBoard Software. This Change Is Needed Because the Software Is Now on an Annual Renewal Basis and No Longer Qualifies as a Subscription-Based Information Technology Arrangement (SBITA). An Additional \$3,835 is Also Requested to Cover the Increased Cost for 2025.

**Requested Agenda Item Description:** Our contract with AuditBoard Software is now on an annual renewal basis, with either the vendor or the County able to cancel with 60 days' notice. This contract no longer qualifies as a Subscription-Based Information Technology Arrangement (SBITA).

We need to reallocate funds from Debt Services to Operations to reflect the original funding shift.

With the annual renewal our contract has increased, and we can absorb that expense in 2024, but will need additional funding for 2025.

**Requested Action:** Discussion - Vote Needed

**Presenter(s) (with titles):** Hoa Nguyen, Council Budget and Policy Analyst

**Time Needed:** Less than 5 MINS

**Is this Item Time-Sensitive and/or Requesting a Time-Certain?** No

**Requesting Staff Member:** Chris Harding, County Auditor

**Are Supporting Documents Needed for this Agenda Item Request?** Yes