

## SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

### Executive Summary

<b>Request Item No:</b> 451000IA04	<b>For Fiscal Year:</b> 2020
<b>Requesting Organization:</b> 45100000 PW ENGINEERING CA	<b>Date of Request:</b> 11-Mar-20
<b>Budget Adjust Type(s):</b> Technical	<b>Ongoing (Y or N):</b> N
	<b>If Yes, next year's CF impact:</b> \$0
	<b>Net FTE Change:</b> 0.00

**Description and Justification:**

EFCCB180004 - Mesa Drive Sidewalk True-up: This is a request to true-up the Mesa Drive Sidewalk, EFCCB180004, to the amount that was remaining in the budget at the end of 2019. The true-up needs to occur earlier than the normal true-up process in order to encumber funds for the construction bid that was awarded in January 2020. This is a revenue neutral adjustment as the GSLMSD will reimburse Salt Lake County Engineering for the expenses.

### Fund Impact

SUMMARY OF FUND IMPACT BY FUND	
<b>FUND:</b>	<b>735 PUBLIC WORKS AND OTHER SERVICES FUND</b>
<b>Fund Impact (Budgetary)</b>	\$0
<b>Fund Impact (Transfers)</b>	\$0
<b>TOTAL FUND IMPACT</b>	<b>\$0</b>

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
4510000105 UNINCORP CLASS C PROJECTS	92,293	92,293	0	(0)
<b>TOTALS</b>	<b>92,293</b>	<b>92,293</b>	<b>0</b>	<b>(0)</b>

### Approvals

<b>Division Director:</b> _____	<b>Date:</b> _____
<b>Dept. or Elected Fiscal Mgr:</b> _____	<b>Date:</b> _____
<b>Dept. Dir. or Elected Official:</b> _____	<b>Date:</b> _____
<b>Facilities Division Director:</b> _____ <i>(Capital Projects Only)</i>	<b>Date:</b> _____
<b>Chief Financial Officer:</b> _____ Approve	<b>Date:</b> _____
<b>Mayor or Designee:</b> _____ Approve	<b>Date:</b> _____
<b>Council Action:</b> _____ Approve	<b>Date:</b> _____

# Budget Adjustment Detail

**Budget Year:** 2020     
 **\* Requesting Department:** 45100000 PW ENGINEERING CAPITAL PROJECTS  
**Budget Period:** Pre-June Interim     
 **\* Req Item No:** 451000IA04     
 **\* Adjustment Title:** EFCCB180004 - Mesa Drive Sidewalk True-up  
**Adjustment Type(s):** Technical

**Expense Budget String(s):**

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
735	4510000105	664005 OTHER PASS THRU EXPENSE		EFCCB180004	92,293

**TOTAL EXPENDITURES Page 1:** \$92,293  
**TOTAL EXPENDITURES ALL PAGES:** \$92,293

**Revenue Budget String(s):**

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
735	4510000105	423405 MSD CONTRACT REVENUE		EFCCB180004	92,293

**TOTAL REVENUES Page 1:** \$92,293  
**TOTAL REVENUES ALL PAGES:** \$92,293

**Balance Sheet/Fund Unrestriction String(s):**     
  Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

**TOTAL BALANCE SHEET CHANGE:** \$0

<b>*</b>	<b>Ongoing (Y or N):</b> <u>N</u> <b>If Yes, next year's CF impact:</b> <u>\$0</u>	<b>No. of New FTEs:</b> <u>0.00</u> (2) <b>No. of New Time Limited FTEs:</b> <u>0.00</u> (2) <b>No. of Transferred FTEs:</b> <u>0.00</u> (2) <b>No. of Abolished FTEs:</b> <u>0.00</u> (2)
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**Fund Balance Transfers:**

From Fund	From Dept ID	To Fund	To Dept ID	Amount

**Description and justification: (Attach additional pages as needed.)\***

This is a request to true-up the Mesa Drive Sidewalk, EFCCB180004, to the amount that was remaining in the budget at the end of 2019. The true-up needs to occur earlier than the normal true-up process in order to encumber funds for the construction bid that was awarded in January 2020. This is a revenue neutral adjustment as the GSLMSD will reimburse Salt Lake County Engineering for the expenses.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.



## Greater Salt Lake Municipal Services District Budget Adjustment Form

Budget Year 2019

Date of Adjustment \_\_\_\_\_

Adjustment Amount	Account Number	Project Number	Account Name/Description	Original Budget	Amended Budget
\$8,800.00		MC190014	Galaxie Drive Study	0.00	8,800.00
\$17,075.00		MC190013	Mesa Drive East	0.00	17,075.00
\$2,800.00		MC180002	11400 S 1500 Sidewalk	0.00	28,000.00
\$42,917.00		CB170001	100th South Sidealk	0.00	42,917.00
					96,792.00
\$96,792.00		CB180004	Mesa Drive Sidewalk		96,792.00

**Reason/Justification for Adjustment**  
 CB180004 Mesa Drive Sidewalk was bid in October and the bids showed we are short on funding. A budget adjustmet has been requested to move funds from other projects to the Mesa Drive Sidewalk project.

General Manager Authorization

  
 Bart Barker, General Manager

Board Chair Authorization

  
 Joe Smolka, Board Chair

Authorized this 11th Day of December 2019

CB180004 - Mesa Drive Sidewalk			
Budget Available 11/22	\$236,757		
		Completed Projects	
Contractor bid	\$ 294,135	MC190014 Galaxie Drive Study	\$ 8,800
Amount available	\$ (236,757)	MC190013 Mesa Drive East	\$ 17,075
Const Budget Req'd	\$ 57,378	MC180002 11400 S 1500 E SWK	\$ 28,000
Const Support	\$ 10,000		\$ 53,875
Contingency	\$ 29,413	ROW	
Request	\$ 96,792	CB170001 100th South	\$ 42,917
			\$ 96,792

**MSD Office: MSD Board Agenda Item Request Form**

**This form and supporting documents (if applicable) are due the Thursday before the MSD Board Meeting the following Wednesday at 4:00pm**

Date Received (Office Use)	11/26/19
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<b>Date of Request:</b>	11/26/2019
<b>Requested by:</b>	Madeline Francisco-Galang
<b>Requested MSD Board Date:</b>	December 11, 2019
<b>Topic/Discussion Title:</b>	Budget Transfer Request for CB180004 Mesa Drive Sidewalk
<b>Description:</b>	CB180004 Mesa Drive Sidewalk is located in Unincorporated Salt Lake County in the Sandy Hills Community Council. The project is to construct sidewalk from 8420 South to 8600 South on the west side of Mesa Drive. The project was bid out in October and we are short on funding. Requesting budget transfer from other projects in the Unincorporated area, see attached form.
<b>Requested Action:<sup>1</sup></b>	Approve budget transfer
<b>Presenter(s):</b>	Madeline Francisco-Galang
<b>Time Needed:<sup>2</sup></b>	10 minutes
<b>Time Sensitive<sup>3</sup></b>	Yes, time sensitive
<b>Specific Time(s)<sup>4</sup></b>	Early meeting item
<b>Contact Name &amp; Phone:</b>	Madeline Francisco-Galang, 385-468-6622

<sup>1</sup>What you will ask the MSD Board to do (e.g., discussion only, appropriate money, adopt policy, approve contracts) – in specific terms.

<sup>2</sup>Assumed to be 10 minutes unless otherwise specified.

<sup>3</sup>Urgency that the topic be scheduled on the requested date.

<sup>4</sup>If important to schedule at a specific time, list a few preferred times.