



Agenda Item

File #: 23-0857

Requested Agenda Date:

9/12/2023

Requested Agenda Title:

Budget Adjustment: Facilities Services requests to increase their interfund revenues and pass-through expenditures by \$1M. The increase was due to increased project costs due to inflation and outsourcing due to staff shortages.

Requested Agenda Item Description: Requesting to increase pass-through expenditure and intra-fund revenue. Facilities Services have under-taken several large projects including critical security and safety upgrades this year that have resulted in increased project cost due to inflation. Staff shortage in the Carpentry trade team have led to outsourcing a lot of the work that necessitates booking project cost in the facilities budget and then passing it on to the customer resulting in revenue for the Facilities services. This request will increase our pass-through budget and will also increase our revenue to off-set the expenditure increase. We have included this increase in our 2024 budget to cover the higher costs we are seeing.

Requested Action: Discussion - Vote Needed

Presenter(s) (with titles): Hoa Nguyen, Council Budget and Policy Analyst

Time Needed: Less than 5 MINS

Is this Item Time-Sensitive and/or Requesting a Time-Certain? No

Requesting Staff Member: Megan Hillyard, Administrative Services, Department Director

Are Supporting Documents Needed for this Agenda Item Request? Yes