

SALT LAKE COUNTY

*2001 South State Street
Salt Lake City, UT 84114
(385) 468-7500 TTY 711*



Meeting Minutes

Tuesday, December 13, 2022

2:30 PM

Room N2-800

Council Work Session

1. CALL TO ORDER

- Present**
 - Chair Laurie Stringham
 - Council Member Jim Bradley
 - Council Member Steve DeBry
 - Council Member Arlyn Bradshaw
 - Council Member Dave Alvord
 - Council Member Aimee Winder Newton
 - Council Member Ann Granato
 - Council Member Dea Theodore
- Excused**
 - Council Member Richard Snelgrove

2. CITIZEN PUBLIC INPUT

3. DISCUSSION ITEMS:

**3.1 Proposed Hire Report / Incentive Plans under \$3,000 / [22-1184](#)
Weekly Reclassification Report**

- Attachments:** [Staff Report](#)
[Proposed Hire Report 12-7-2022](#)
[Incentive Plans 12-13-2022](#)
[Weekly Reclassification Update for Council 12-7-2022](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Informational

Ms. Hoa Nguyen, Budget and Policy Analyst, reviewed the new hires, reclassifications, and incentive plans.

**3.2 Appointment and Reappointment to the Salt Lake County [22-1181](#)
Local Emergency Planning Committee (LEPC)**

Appointments:

- Tara Behunin, Associate Director SLCO Emergency Management**
- Brent Adamson, Commander, Herriman City Police**
- Dan Mortensen, Salt Lake City Fire**

Reappointments:

- Helen Peters, Program Manager, Regional Transportation,**

SLCo

Scott Horrocks, Emergency Services, Rio Tinto Kennecott

Mac Lund, Red Cross Volunteer External Relations

Alex Cabrero, News Reporter, KSL 5

Attachments: [Staff Report](#)
[Appointments.pdf](#)

Presenter: Tara Behunin, Associate Director SLCO Emergency Management
(Less than 5 mins)

Discussion/Direction

Mr. Clint Mecham, Emergency Management Division Chief, Unified Fire Authority (UFA), and Emergency Manager, Salt Lake County Emergency Management, introduced Tara Behunin, Associate Director, Salt Lake County Emergency Management. He stated the local emergency planning committee is a requirement under the Federal Emergency Planning and Community Right-to-Know Act (EPCRA) of 1986. It was time to fill some vacancies. He reviewed the appointments and briefly explained what the Salt Lake County Local Emergency Planning Committee (LEPC) does.

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

3.3 Sugar House Park Authority Board Appointments

[22-1188](#)

Richard Layman, District 4/SLC

Roxanne Christensen, District 4/SLC

Jacqueline Rosen, District 4/SLC

Attachments: [Staff Report](#)
[Sugar House Appointment Letter Redacted](#)

Presenter: Michelle Hicks, Operations Manager (Less than 5 mins)

Discussion/Direction

Ms. Michelle Hicks, Executive Office Administrator, Mayor's Office, reviewed the appointments.

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved and forwarded to the 4:00

PM Council meeting for ratification. The motion carried by a unanimous vote.

3.4 Behavioral Health Services Advisory Council [22-1189](#)
Reappointments

Amy de la Garza, District 4

Evan Done, District 1

Julie Ewing, District 4

Attachments: [Staff Report](#)
[BHSAC reappointments_Redacted](#)

Presenter: Michelle Hicks, Operations Manager (Less than 5 mins)
Discussion/Direction

Ms. Michelle Hicks, Executive Office Administrator, Mayor's Office, reviewed the reappointments.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

3.5 Open Space Trust Fund Advisory Committee Appointments [22-1191](#)
and Reappointment

Reappointment:

Kael Weston, At-Large

Appointment(s):

Carrie Butler, District 5

Benjamin Cook, District 6

Bennion Gardner, District 2

Deborah Gatrell, At-Large

Angela Gong, At-Large

Attachments: [Staff Report](#)
[Open Space Trust Fund Advisory Committee_Redacted](#)

Presenter: Michelle Hicks, Operations Manager (Less than 5 mins)
Discussion/Direction

Ms. Michelle Hicks, Executive Office Administrator, Mayor's Office, reviewed the appointments and reappointment.

Council Member Theodore asked for a reminder on what the Open Space Trust Fund Advisory Committee does, what the trust fund is, and the current amount of funds.

Ms. Robin Chalhoub, Director, Community Services Department, stated in the last budget cycle, \$5 million was approved for the Open Space Fund. There is a list of properties for which the Open Space Trust Fund Advisory Committee provides feedback and oversight on how purchases should be prioritized and how funds should be utilized.

Ms. Erin Litvack, Deputy Mayor of County Services, stated many of the open space parcels are based on regional trail alignments, and it is often necessary to fill in gaps where the County does not have ownership.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

3.6 **Dimple Dell Advisory Council Reappointment**

[22-1192](#)

Marc Perry, White City Metro-Town Council Liaison

Attachments: [Staff Report](#)

[Dimple Dell Advisory Council reappointment_Redacted](#)

Presenter: Michelle Hicks, Operations Manager (Less than 5 mins)

Discussion/Direction

Ms. Michelle Hicks, Executive Office Administrator, Mayor's Office, reviewed the reappointment.

A motion was made by Council Member Bradshaw, seconded by Council Member Theodore, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

3.7 Salt Lake County Noxious Weed Control Board Reappointments [22-1193](#)

**Patrick Nelson, SLC Public Utilities Watershed Supervisor
Keith Hambrecht, Utah Fire, Forestry, and State Lands:
Invasive Species Mitigation Coordinator**

Attachments: [Staff Report](#)
[Noxious Weed Board reappointments 12.6.22](#)
[\(002\)_Redacted.pdf](#)

Presenter: Michelle Hicks, Operations Manager (Less than 5 mins)
Discussion/Direction

Ms. Michelle Hicks, Executive Office Administrator, Mayor's Office, reviewed the reappointments.

A motion was made by Council Member Bradshaw, seconded by Council Member Theodore, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

3.8 Clark Planetarium Advisory Board Appointment [22-1203](#)

Emily Lehnardt, District 4

Attachments: [Staff Report](#)
[Clark Planetarium Board Appointment Request](#)
[12.13.22_Redacted](#)

Presenter: Michelle Hicks, Operations Manager (Less than 5 mins)
Discussion/Direction

Ms. Michelle Hicks, Executive Office Administrator, Mayor's Office, reviewed the appointment.

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

TIME CERTAIN 2:45 PM

3.9 SLCo 2023 ZAP Tier I + Zoological Funding [22-1182](#)
Recommendations

Attachments: [Staff Report](#)
[ZAP Tier I + Zoological 2023 Funding Recommendations](#)
[Council Pkt FINAL](#)

Presenter: Matt Castillo, SLCo Arts & Culture Division Director; Samantha Mary Thermos, SLCo ZAP Program Director; Bill Applegarth, Tier I + Zoological Advisory Board Acting Chair (Approx. 20 mins)
Discussion/Direction

Mr. Matt Castillo, Director, Arts and Culture Division, stated he was excited to bring forward the recommendations today. He thanked the review committee, staff, and the Council for their work.

Mr. Bill Applegarth, Chair, Zoo, Arts, and Parks (ZAP) Tier I Advisory Board, stated the ZAP board recognizes it is a recommending board, but the Council makes the final decision. This was a difficult year, as ZAP could only fund twenty-two entities and there were twenty-three applicants. There were three meetings, during which the ZAP board sought as much information as possible to make an informed and thorough decision.

Ms. Samantha Thermos, ZAP Director, Arts and Culture Division, delivered a PowerPoint presentation entitled Tier I plus Zoological Advisory Board Funding Recommendations. She reviewed the ZAP team; the ZAP mission; a breakdown of the distribution of the ZAP Fund; the annual funding cycle; funding, advisory board, and process; Tier I eligibility criteria; scoring and review criteria; 2023 Tier I and zoological application statistics; testimonials; Tier I recommendations; and how to stay connected.

Council Member Alvord asked how much funding Tier II received.

Ms. Thermos stated it was around \$3 million as required by the 9 percent criteria. The application process is less strenuous for Tier II. State statute has always broken the funding down by percentage.

Ms. Erin Litvack, Deputy Mayor of County Services, stated the amount used to be 5 percent, but there was a tweak that happened about six years ago to address some disparities.

Mayor Jennifer Wilson asked Ms. Litvack to explain the two-year process for the newer Council members.

Ms. Litvack stated the reauthorization of ZAP expires at the end of 2026. To ensure continuity, reauthorization always takes place two years before expiration. Every ten years, a board appointed by the Council reviews applications and they are bonded through a General Obligation (GO) bond to maximize the investment.

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, to approve the ZAP Tier I recommendations. The motion carried by a unanimous vote and was forwarded to the 4:00 PM Council meeting for ratification..

A motion was made by Council Member Winder Newton, seconded by Council Member Theodore, to approve the Zoological portion of the ZAP recommendations. The motion carried by a unanimous vote and was forwarded to the 4:00 PM Council meeting for ratification.

3.10 Declaration of Donation - MagicSpace Entertainment

[22-1186](#)

Attachments: [Staff Report](#)
[Council Memo - A&C Ticket Distribution Program](#)
[A&C Ticket Distribution Program Guidelines and Process](#)
[12-6-2022](#)
[Mannheim Steamroller Ticket Donation Form](#)

Presenter: Matt Castillo, Arts & Culture Division Director, Robin B. Chalhoub, Community Services Department Director (Approx. 5 mins)
Discussion/Direction

Mr. Matt Castillo, Director, Arts and Culture Division, asked the Council for approval to receive a generous donation from MagicSpace Entertainment of 200 tickets to the Manheim Steamroller concert on December 30, 2022, at Eccles Theater. The tickets would be distributed to Arts and Culture staff, volunteers, and Advisory Board members to facilitate their training and professional development, and to Countywide employees as a de minimis fringe benefit.

Council Member Alvord asked what the offset cost to the program would be.

Mr. Castillo stated the gross value of the tickets was about \$12,000, but the donated seats were expected to have been vacant otherwise.

Ms. Robin Chalhoub, Director, Community Services Department stated MagicSpace Entertainment was effectively filling in unused space.

A motion was made by Council Member Alvord, seconded by Chair Stringham, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Theodore was absent for the vote.

3.11 Review of 2023 Proposed Transportation Projects as [22-1177](#) Requested by the County Council

Attachments: [Staff Report](#)
[4th Quarter Transportation Choice Fund 2022 Dec 13](#)

Presenter: Helen Peters, Regional Development Director of Planning and Transportation (Approx. 15 mins)

Discussion/Direction

Ms. Helen Peters, Director of Regional Planning and Transportation, Office of Regional Development, stated on November 1, 2022, Dina Blaes presented the Regional Development budget, which included proposed transportation projects for funding through the Local Option Sales Tax aka “fourth quarter.” These expenditures were approved, but the Council had asked Ms. Peters to return to review the individual projects. She only had one update to the list - Millcreek: 3900 South multi-use path/sidewalk from TRAX Crossing to West Temple. This request for \$100,000 had since been retracted, as other funding had been obtained through under expend.

Council Member Stringham asked if the money was now available for other projects.

Ms. Peters stated it was, but this is a very volatile time for cities due to cost escalations. Regional Development has provided for a contingency in this project budget in case of overruns.

Council Member Winder Newton asked how the canal projects in her district were coming along.

Ms. Peters stated she could return and report in January about last year's fundings.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw, that the list be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

Ms. Dina Blaes, Director, Office of Regional Development, stated all the "fourth quarter" expenditures can be viewed on the website.

3.12 A Resolution of the Salt Lake County Council Approving Execution of an Interlocal Cooperation Agreement with the Wasatch Front Regional Council Providing for a \$20,000 Contribution Toward the Southwest Waterways Visioning Plan [22-1143](#)

Attachments: [Staff Report](#)
[221122 Resolution.WFRC - Southwest Waterways Visioning Plan](#)
[221122 WFRC ILA - Southwest Waterways Visioning Plan](#)
[Southwest Waterways - Scope](#)
[SLCo-Letter of Concurrence-2022](#)

Presenter: Jason Wolfe, SLCo Canyon Management Program Director (Approx. 5 mins)

Discussion/Direction

Mr. Jason Wolf, Canyon Management Program Director, Office of Regional Development, reviewed the resolution. The Office of Regional Development received a \$118,000 grant from the Wasatch Front Regional Council's (WFRC) Transportation and Land Use Program to facilitate a Southwest Waterways Visioning Plan. This plan will guide long-term active transportation efforts for the waterways flowing out of the Oquirrh Mountains in the southwest portion of Salt Lake County. The creeks flow through West Jordan, Bluffdale, Herriman, Riverton, South Jordan, and Copperton Cities. This project would be a collaboration between each of the cities, and they are all excited to partner with WFRC and the County. Many of the cities have offered financial support and in-kind donations of staff and

expertise. A local match of \$20,000 is needed from the County, and this has been budgeted from the Regional Planning and Transportation Professional Fees line item.

A motion was made by Council Member DeBry, seconded by Council Member Alvord, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

3.13 Auditor's Presentation on Audit of the Recorder's Office

[22-1183](#)

Attachments: [Staff Report](#)
[Recorder's Office Audit Presentation](#)

Presenter: Chris Harding, Auditor (Approx. 10 mins)
Informational

Mr. Chris Harding, Auditor, reviewed a PowerPoint presentation entitled Audit of Recorder's Office Cash Receipts, Deposits, and Data Services Receivables. He reviewed objectives; expanded objectives; background; audit criteria ; findings; and management response. The Recorder's Office agreed with all the Auditor's recommendations, except for one - the Auditor recommended that entities eligible for fee exemption fill out a waiver; the Recorder preferred to keep and maintain a running list of all fee-exempt organizations. The Auditor found no attempts by the Recorder to willfully subvert or abuse any controls.

4. CONSENT ITEMS:

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, that the consent agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

4.1 Waiver of Municipal Solid Waste Fee's for up to 1000 Tons in 2023 to Support Encampment Mitigation

[22-1197](#)

Attachments: [Staff Report](#)
[Letter to Salt Lake Valley Waste Mgt Facility.pdf](#)
[Solid Waste Management Council.pdf](#)
[SLVSWMC Fee Waiver Recommendation 12.8.22](#)

This consent item was approved and forwarded.

- 4.2 Abravanel Hall Plaza Fee Waiver Request - Chabad Lubavitch Nightly Menorah Lightings** [22-1187](#)

Attachments: [Staff Report](#)
[Chabad Lubavitch Fee Waiver Request Form](#)
[Chabad of Utah 501c3](#)
[Menorah Lighting Flier](#)

This consent item was approved and forwarded.

- 4.3 Clarification of Capitol Theatre Fire System Replacement Scope** [22-1198](#)

Attachments: [Staff Report](#)
[A&C Fire Systems Capital Project Scope Clarification](#)
[Capitol Theater Roll-Up Door](#)

This consent item was approved and forwarded.

- 4.4 Distribution of New Coats and Shoes, Donated by Operation Warm to Children and Families in Low Income Areas** [22-1199](#)

Attachments: [Staff Report](#)
[Operation Warm Dec 2022 Staff Donation Form](#)

This consent item was approved and forwarded.

- 4.5 Approval of the Following Contribution from Council Member Steve DeBry's Office:** [22-1202](#)

\$650 to Shriners Children's Hospital

Attachments: [Staff Report](#)

This consent item was approved and forwarded.

- 4.6 Approval of the Following Contributions from Council Member Dea Theodore's Office:** [22-1206](#)

\$1,000 to Salt Lake County Search and Rescue

Attachments: [Staff Report](#)

This consent item was approved and forwarded.

5. ITEMS FROM COUNCIL MEMBERS

5.1. Internal Business

Notice of Cancellation of the December 20, 2022, and December 27, 2022 Council Work Sessions

6. APPROVAL OF MINUTES

6.1 Approval of November 22nd, 2022 Council Work Session [22-1173](#) Minutes

Attachments: [112222 CWS Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, that this agenda item be approved. The motion carried by a unanimous vote.

ADJOURN

The meeting was adjourned at 3:30 PM.

SHERRIE SWENSEN, COUNTY CLERK

By _____
DEPUTY CLERK

By _____
CHAIR, SALT LAKE COUNTY COUNCIL