SALT LAKE COUNTY

2001 So. State Street Salt Lake City, UT 84114 (385) 468-7500 TTY 711



Meeting Minutes

Tuesday, June 11, 2024 12:45 PM

Room N2-800

County Council

County Council Meeting Minutes June 11, 2024

1. CALL TO ORDER

Present: Council Member Suzanne Harrison

Council Chair Laurie Stringham
Council Member Jim Bradley
Council Member Arlyn Bradshaw
Council Member Dave Alvord

Council Member Aimee Winder Newton

Council Member Ann Granato Council Member Dea Theodore

Call In: Council Member Sheldon Stewart

Invocation - Reading or Thought - Pledge of Allegiance

Ms. Lannie Chapman, Clerk, led the Pledge of Allegiance to the Flag of the United States of America.

2. PUBLIC COMMENT

Mr. Chris McConnehey stated he was grateful for the My County Rec Pass. He noticed it was not available for three- and four-year-old children, and he asked the Council if it was considering including smaller children next year.

Ms. Erin Livack, Deputy Mayor of County Services, said the Mayor's Office is assessing that possibility.

3. REPORT OF ELECTED OFFICIALS:

3.1. County Council Members

Council Member Theodore stated she attended the award ceremony for the Sheriff's Office last week. Some of the stories told during the presentation were amazing. She acknowledged the hard work of law enforcement officials. She noted the My County Rec Pass program is doing well and it is good to see families and children enjoying the facilities.

Council Member Winder Newton stated Employee Day was a nice event and she thanked everyone who made it happen.

Council Member Harrison stated a colleague shared with her how much she is

enjoying the My County Rec Pass. It is a good thing for families.

Council Member Stringham stated she attended the award ceremony for the Sheriff's Office as well, and thought Employee Day was well-attended. She also shared that she was wearing a yellow flower because Utah is getting a new statue in National Statuary Hall. Each state gets two statues. Philo T. Farnsworth, inventor of television, is being replaced with a statue of Martha Hughes Cannon, who was the first female state senator in the nation. She won her senate seat while running against her husband. The statue will be installed July 24, 2024.

3.2. County Mayor

Mayor Jennifer Wilson delivered her monthly update.

- The Mayor's Office is considering closing the gap with the My County Rec Pass. There were additional sign-ups last week and the total is now 41,000.
- The Salt Lake County Board of Health recommended Dorothy Adams to serve as Director of the Salt Lake County Health Department. She has been with the County since 1987. During her tenure, she has demonstrated unwavering commitment to public health.
- Salt Lake County residents can go to slco.co/zones to find cool zones.
- The Records Management and Archives Division has put a display in the North Building with history of the Government Center.
- The Aging and Adult Services Division is receiving a \$25,000 award from the Community Foundation of Utah. The funding will focus on materials and equipment for Meals on Wheels.
- The Parks and Recreation Division received a National Association of Counties (NACo) award for the work it did connecting the Parley's Trail to the Jordan River Trail.
- The Wheeler Historic Farm Sunday Market is up and running. This draws thousands of residents each year.

3.3. Other Elected County Officials

4. WORK SESSION

4.1 Presentation of an Audit of the Salt Lake County Clerk's 24-1777
Office Interlocal Election Agreements

Attachments: Staff Report

Clerk Audit

Clerk's Office Audit Report June 2024 Final

Presenter: Chris Harding, Salt Lake County Auditor (Approx. 1:00PM, 10

Min.)

Informational

Mr. Chris Harding, Auditor, delivered a PowerPoint presentation entitled An Audit of the Salt Lake County Clerk's Office Interlocal Election Agreements. He reviewed the members of the audit team; objectives and scope; and the agreement to the facts meeting. There were 15 audit findings and 28 recommendations. He reviewed the critical risks discovered during the audit.

Mr. Pete Busche, Senior Internal Auditor, Auditor's Office, reviewed the significant risks found during the audit.

Mr. Tyler Standing, Internal Auditor, Auditor's Office, reviewed more of the significant risks found during the audit.

Mr. Harding concluded the presentation, reviewing the moderate and low risks found during the audit. He stated Lannie Chapman was tenacious in implementing the policies and procedures recommended by the Auditor.

Council Member Bradshaw asked if there would be any contracted elections this year.

Ms. Lannie Chapman, Clerk, stated municipal elections only take place on odd-numbered years. This year, there would be only County and State elections. Occasionally, there might be a city issue, such as a bond. If this happens, the city will pay to have that put on the ballot.

Since taking over in 2022, she has worked on policies and procedures, ensuring they are in line with County policy. Contracts are signed in January for November elections. Some costs are fixed, while others fluctuate. Her office does its best to project costs through cost analysis. Some of the written procedures were constructed by individuals who are no longer with the Clerk's Office, so questions about why things were done a certain way will remain unanswered.

4.2 Proposed Hire Report / Incentive Plans - \$3,000 and Under / 24-1774 Weekly Reclassification Report

Attachments: Staff Report

Proposed Hire Report 06-05-2024

Incentive Plans Under \$3,000 6-5-2024

Weekly Reclassification Report 6-5-2024

Presenter: Hoa Nguyen, Council Budget and Policy Analyst. (Approx. 1:10PM, 5 Min.)

Informational

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the new hires and reclassifications. There were no incentive plans.

4.3 Mid-Year Budget Workshop:

24-1769

- · Presentation of Certified Tax Rates
- · One-time Dire Budget Needs
- FTE-related requests

Attachments: Staff Report

1. Restored 50% of Prior Budget Cuts (002)

2. 2024 June Budget - Dire Budget Needs (002)

3. 2024 June Budget - FTE-Related Requests (002)

Presenters: David Delquadro, Fiscal Manager; Bob Reed, Sr. Associate Budget Administrator. (Approx. 1:15PM, 120 Min.)

Discussion/Direction

Council Member Stringham stated the portion of the presentation pertaining to certified tax rates would be postponed until the next meeting.

Mr. David Delquadro, Chief Financial Manager, Council Office, stated back in November, the Council elected to approach the 2024 budget using contra offsets. There would be a three percent contra for personnel, a two percent contra for operating budgets, and for larger departments, a loss of FTEs. These offsets have been very painful and unsustainable. Many departments are seeking relief, but there are also big ticket items on the horizon for the County, specifically, health insurance premiums and cost of living adjustments. The contra accounts, in total, represent about \$9.4

million for the General Fund. Last week, the Council opted not to provide relief by restoring 50 percent of that \$9.4 million to the General Fund. Instead, it decided to provide relief on a case-by-case basis. The Council fiscal staff recommends providing relief in the form of one-time direct appropriations. These will not carry over into future years.

Council Member Winder Newton stated it was important to come to an agreement because it would be unfair to ask departments to go into the rest of the year not knowing what the baseline is going to be.

Mr. Darrin Casper stated his goal would be to eliminate the contra accounts and get back to normalcy. All the department heads he has spoken with are struggling to reduce their budgets to comply with the contra accounts.

Dire Budget Needs

Mr. Delquadro reviewed the proposed relief for the Treasurer's Office.

Council Member Bradshaw, seconded by Council Member Granato moved to provide an additional appropriation of \$42,366 to the Treasurer's personnel budget and \$15,000 to the Treasurer's operations budget for a total of \$57,366. The motion carried by a unanimous vote.

Mr. Delquadro reviewed the proposed relief for the Clerk's Office.

Council Member Granato, seconded by Council Member Theodore, moved to provide an additional appropriation of \$79,575 to the Clerk's personnel budget and \$95,188 to the Clerk's operations budget for a total of \$174,763. The motion carried by a unanimous vote.

Mr. Delquadro reviewed the proposed relief for the Assessor's Office. This relief would be independent of and in addition to the \$332,869 included in the Mayor's proposed mid-year 2024 budget to eliminate the Assessor's Covid contra account, which was carried over from 2023.

Council Member Granato, seconded by Council Member Bradshaw, moved to provide an additional appropriation of \$196,315 to the Assessor's personnel budget and \$23,859 to its operations budget for a total of

\$220,174. The motion carried by a unanimous vote.

(The initial vote of the Council was to approve a total amount of \$440,347. This number was amended to \$220,174 by Mr. Delquadro in an email the following day. A copy of the email has been included in the official meeting minutes.)

Mr. Delquadro recommended that the Sheriff return to present on her ongoing needs so that the Council could make a budget adjustment instead of a one-time appropriation.

The Council agreed to Mr. Delquadro's recommendation.

Mr. Delquadro reviewed the proposed relief for the Aging and Adult Services Division.

Council Member Bradshaw, seconded by Council Member Harrison, moved to provide an additional appropriation of \$69,500 to Aging and Adult Services' personnel budget and \$114,919 to its operations budget for a total of \$184,419. The motion carried by a unanimous vote.

Mr. Delquadro reviewed the proposed relief for the Community Services Department.

Council Member Harrison, seconded by Council Member Bradley, moved to provide an additional appropriation of \$675,604 to the Community Services' personnel budget and \$209,421 to its operations budget for a total of \$885,025. The motion carried by a unanimous vote.

FTE-related requests included in the Mayor Proposed Budget

Mr. Delquadro reviewed the Auditor's request to extend the end date of his two time-limited FTEs from December 31, 2024 to June 2025. Converting these time-limited positions to permanent positions would be discussed during the 2024 fall budget.

Mr. Chris Harding, Auditor, stated the addition of these two time-limited positions has eliminated bottlenecks and significantly improved his office's workflow. Having two audit teams has been a game-changer. If he were to

lose these positions, his office's backlog would continue to grow.

Several members of the Council agreed they would prefer not to grant any extension that would end mid-year.

Council Member Stringham, seconded by Council Member Granato, moved to extend the end date for the Auditor's two time-limited FTEs to December 31, 2025. The motion carried by a unanimous vote.

Mr. Delquadro reviewed the following request:

- Extend the end date for four time-limited FTEs for the Enhancing Performance Improving Communication (EPIC) program from December 31, 2024 to December 31, 2025. (A fifth position was initially granted but not filled by the Human Resources Division as a means of satisfying the contra account requirements.)
- Approve two FTEs for the Women, Infants, and Children (WIC) Peer Counseling program, which would come from existing temporary staff budget.
- Provide half-year funding for a time-limited jail nurse. The half-year cost would be \$77,691.

A motion was made by Council Member Winder Newton, seconded by Council Member Granato, to grant the above request. The motion carried by a unanimous vote. Council Member Bradley was absent for the vote.

Mr. Delquadro reviewed the following requests:

- The Human Services Department is requesting to hire a Health Informaticist using an annual transfer from the Opioid Settlement Fund to the General Fund.
- The Mayor's Administration is requesting to hire a Community Support and Opportunity Liaison. Mr. Delquadro stated he thought a budget adjustment for the Mayor's Administration would be a better option than creating a new position mid-year.
- The Sheriff's Office request to hire two Drug Enforcement Administration (DEA) officers using a federal grant and the Opioid Settlement Fund.

Mayor Jennifer Wilson stated she was willing to wait until November to present on the Community Support and Opportunity Liaison position. However, she took exception to the idea that this was a new position. It was

held last year.

A motion was made by Council Member Winder Newton, seconded by Council Member Alvord, to approve the Human Services Department request, but hold off on the Mayor's Administration request. The motion carried by a unanimous vote.

A motion was made by Council Member Winder Newton, seconded by Council Member Stewart, to approve \$159,343 for the Sheriff's Office request to hire two DEA officers through the end of the year. The motion carried by a unanimous vote.

Mr. Delqaudro notified the Council of a request on the Mayor's proposed budget to approve \$200,000 to begin work on the West Valley City and Midvale City libraries and also a library in a technical services building.

Ms. Robin Chalhoub, Director, Community Services Department, stated this has been the plan since the tax increase was implemented. The original plan was to have the Midvale site include both a library and a technical services component. However, there was not a property site large enough to support both functions, so they had to be split. The Community Services Department is working closely with West Jordan City for a possible location for the technical services side. This needs to be addressed before the Whitmore Library component can be addressed.

Council Member Winder Newton asked why the funding request had not come earlier in the year.

Ms. Leslie Workman-Webster, Department Fiscal Administrator, stated the department was not far enough along in the project earlier in the year.

Council Member Alvord stated he would rather vote on this item next week. He initially opposed the tax increase and wanted to be able to vote in opposition.

Mr. David Delquadro stated these votes would not be binding until after the public hearing.

Council Member Winder Newton, seconded by Council Member Harrison,

moved to support the request. The motion carried by a 7 to 2 vote with Council Members Alvord and Stewart voting "Nay".

Later in the meeting:

Council Member Winder Newton stated the County owed a remaining balance for the Wasatch Front Regional Council Budget Committee and the Jordan River Commission membership dues. She asked the Council to add \$22,523 to the Office of Regional Development budget to pay off the remaining balance. Hoa Nguyen, Budget and Policy Analyst, Council Office, provided the figure.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw, to add \$22,523 to the Office of Regional Development budget to pay off the County's remaining balance due. The motion carried by a unanimous vote.

4.4 Discovery Gateway: The Children's Museum's FY 2025 <u>24-1770</u> Annual Budget and Plan

Attachments: Staff Report

FY25 Annual Plan Final

FY2025 Discovery Gateway Annual Plan

FY2024 Discovery Gateway Financial Reportss of

04.30.2024

2024 DGCM County Presentation FINAL PDF

FY 2025 Discovery Gateway Annual Budget

Presenters: Kathleen Bodenlos, Executive Director of Discovery Gateway Children's Museum. Robin B. Chalhoub, Department Director of Community Services. (Approx. 3:15PM, 10 Min.)

Discussion/Direction

Ms. Robin Chalhoub, Director, Community Services Department, stated Kathleen Bodenlos took on her current role in 2020 and has made great changes since then. She is required to present to the Council on a yearly basis because the Discovery Gateway Children's Museum occupies a County building.

Ms. Kathleen Bodenlos, Executive Director, Discovery Gateway

Children's Museum, delivered a PowerPoint presentation entitled Discovery Gateway Children's Museum Council Meeting June 2024. She reviewed the agenda; highlights from fiscal year 2024; the new Staker Parson Construction Zone exhibit; the new Mark Miller Subaru Electric Car exhibit; public relations highlights for the museum; attendance trends; financials for fiscal year 2023 into fiscal year 2024; and the budget and annual plan for fiscal year 2025.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that this agenda item be approved. The motion carried by a unanimous vote.

5. PUBLIC HEARINGS AND ISSUANCE OF PUBLIC NOTICES

6. PENDING LEGISLATIVE BUSINESS

6.1 Final Approval of an Ordinance Amending Title 3 Chapter 28
Section 045 Entitled "AMENDED CONTRACTS" To Remove
The Legal Requirement That All County Contracts, If
Amended, Must Be Amended In Writing Signed By The
Parties

Attachments: Staff Report

Ordinance 3.28.045 Update Draft 1 (1)
Ordinance for Amended Contracts

Presenters: Jason Yocom, Director of Contracts & Procurement. David Johnson, Deputy District Attorney. (Approx. 3:25PM, 5 Mins.)

Discussion/Direction

Ms. Megan Hillyard, Director, Administrative Services Department, stated there had been a productive meeting between all involved parties and it was a good time to move forward with the stop gap.

Mr. Mitchell Park, Legal Counsel, Council Office, stated there were two versions of the ordinance submitted for final approval. He clarified that it was the most recent updated version of the ordinance that needed to be signed.

ORDINANCE NO. 1925

REVISION OF SALT LAKE COUNTY ORDINANCE FOR AMENDED

CONTRACTS

AN ORDINANCE OF THE LEGISLATIVE BODY OF SALT LAKE SECTION 3.28.045 OF SALT COUNTY. UTAH. **AMENDING** THE **COUNTY** LAKE CODE **OF** ORDINANCES. 2001. **ENTITLED** "AMENDED CONTRACTS." IN ORDER TO CLARIFY REQUIREMENTS FOR PROCESSING CONTRACT AMENDMENTS

The County Legislative Body of Salt Lake County ordains as follows:

SECTION I. The amendments made herein are designated by underlining the new substituted words. Words being deleted are designated by brackets and strike-through.

SECTION II. Section 3.28.045 of the Salt Lake County Code of Ordinances, 2001 is hereby enacted to read as follows:

3.28.045 - Amended contracts.

A. Contracts shall only be amended pursuant to the provisions of the original agreement[. Any amendment to the contract], and must be authorized and processed according to the requirements of this chapter and any applicable countywide policy. The total cost of both the original and amended contract must be used to determine the appropriate procurement and contracting method.

B. [The amendment] Amendments to contracts must be in writing, and in substantially the same form as the original agreement, and expressly specify all terms and conditions amended and which terms remain unchanged. The same parties that [signed] approved the original agreement must [sign] approve the amended agreement unless an authorized assignment is part of the amendment. Under circumstances approved by the purchasing agent and agreed to by the attorney, a contract amendment may be executed by electronic or other non-written means, provided that documentation of the county's approval of the contract amendment is maintained by the purchasing agent.

C. [Contract amendments] Amendments to contracts shall not be used to procure a new product, project or service that is not within the scope of the original agreement. Amendments including change orders should be used to

procure goods or services that are compatible with the terms and conditions of the original agreement but were unforeseen at the time of contracting.

D. After all renewals have been exercised, the county shall have the right to extend an agreement for a period not to exceed six months for the purpose of procuring a new contract. In the event that an agreement is materially affected by changes to Medicaid funding and requirements, after all renewals have been exercised, the county shall have the right to extend and agreement for a period not to exceed twelve months for the purpose of procuring a new agreement.

SECTION III. This ordinance shall become effective fifteen (15) days after its passage and upon at least one publication in a newspaper published and having general circulation in Salt Lake County.

APPROVED and ADOPTED this 11th day of June, 2024.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By <u>/s/ LAURIE STRINGHAM</u> Chair

By <u>/s/ LANNIE CHAPMAN</u> Salt Lake County Clerk

A motion was made by Council Member Theodore, seconded by Council Member Granato, that this agenda item be approved. The motion carried by a unanimous vote.

7. CONSENT ITEMS

A motion was made by Council Member Harrison, seconded by Council Member Winder Newton, that the Consent Agenda be approved. The motion carried by a unanimous vote.

7.1 Consideration of a Resolution of The Salt Lake County

Council Declaring Surplus Real Property and Authorizing

Execution of the Attached Interlocal Cooperation Agreement

With

Millcreek

Attachments: Staff Report

Resolution for Conveying Street Parcels to Millcreek (2024)

- RAFL

RESOLUTION NO. 6209

RESOLUTION OF THE SALT LAKE COUNTY COUNCIL Α DECLARING **SURPLUS** REAL PROPERTY AND **AUTHORIZING** EXECUTION **OF** THE ATTACHED INTERLOCAL COOPERATION AGREEMENT WITH MILLCREEK

RECITALS

- A. Salt Lake County ("County") owns certain real property located in the street right- of-way near the intersection of Siggard Drive and 2000 East in Millcreek, Utah (the "County Property").
- B. Millcreek ("City") is responsible for the maintenance of the roads in the area where the County Property is located and has approached the County to acquire the County Property.
- C. The County Real Estate Section recommends that the County Property be conveyed to the City for no fee with the consideration for the conveyance being that the City shall continue to use the County Property for such public purposes as identified and deemed appropriate by the City including, but not limited to, a public right-of-way improvement project (in exchange or trade for other property that will be used to realign the public right-of-way, but not for sale) or for any other use contemplated and/or authorized under Section 10-8-2(1) of the Utah Code.
- D. The City and the County have prepared an Interlocal Cooperation Agreement (the "Agreement") providing that the County will convey the County Property to the City.
- E. The County has determined that it is in the public interest to declare the County Property surplus property, enter into the Agreement with the City, and convey the County Property to the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Salt Lake County Council that the County Property described in the Quitclaim Deeds

attached as Exhibits B-1 and B-2 to 2 RE 4186 the Agreement is hereby declared surplus property.

IT IS FURTHER RESOLVED by the Salt Lake Council that the Agreement, attached hereto as Exhibit 1 and by this reference made a part of this Resolution, is approved; and the Mayor is hereby authorized to execute said Agreement.

IT IS FURTHER RESOLVED by the Salt Lake County Council that the transfer and conveyance of the County Property by Quitclaim Deeds to the City in accordance with the terms of the Agreement is hereby approved; and the Mayor and County Clerk are hereby authorized to execute the original of said Quitclaim Deeds and to sign any other documents required to complete the conveyance of the County Property to the City and to deliver the fully executed Quitclaim Deeds to the Salt Lake County Real Estate Section for delivery to the City.

APPROVED and ADOPTED this 11th day of June, 2024.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By <u>/s/ LAURIE STRINGHAM</u> Chair

By <u>/s/ LANNIE CHAPMAN</u>
Salt Lake County Clerk

The vote on this consent item was approved.

7.2 Consideration of a Fee Waiver Request for Alofa Fa'aSamoa

24-1786

Attachments: Staff Report

Alofa Fa'aSamoa Fee Waiver Request Letter and App

Council Member Stringham stated she works with the Alofa Fa'aSamoa periodically and requested the fee waiver.

Council Member Winder Newton asked if the group had obtained a mass gathering permit from the Salt Lake County Health Department. She also

asked if the County would be indemnified if there were to be damages.

Council Member Stringham stated the group had already obtained the necessary permit and the event would occur at a Taylorsville City Park so the City would be indemnified in that instance.

Council Member Winder Newton asked what criteria is used to determine who will get a fee waiver.

Council Member Stringham stated the Parks and Recreation Advisory Board makes a recommendation.

The vote on this consent item was approved.

8. APPROVAL OF TAX LETTERS

A motion was made by Council Member Harrison, seconded by Council Member Winder Newton, that the Tax Letters be approved. The motion carried by a unanimous vote.

8.1 Partial Release of Lien

24-1768

Attachments: Staff Report

Olympia Ranch LLC 26-26-126-043.pdf

45th South LLC 2203252011; -012; -013; -024;

2203401001; -003.pdf

The vote on this tax letter was approved.

8.2 2024 Tax Sale Final Preferential Bidding

<u>24-1778</u>

Attachments: Staff Report

2024 Tax Sale Final Preferential Bidding

The vote on this tax letter was approved.

8.3 2024 Tax Sale Final Sold All Properties

24-1779

<u>Attachments</u>: Staff Report

2024 Tax Sale Final Sold All

The vote on this tax letter was approved.

8.4 2024 Tax Sale Final Withdrawn

24-1780

Attachments: Staff Report

2024 Tax Sale Final Withdrawn

The vote on this tax letter was approved.

8.5 2024 Tax Sale Abate Taxes of Struck Properties

24-1781

Attachments: Staff Report

2024 Tax Sale Letter to abate taxes of struck properties

The vote on this tax letter was approved.

9. ACCEPTANCE OF ETHICS DISCLOSURES

9.1 2024 Summer Interns Disclosure Forms

24-1772

Attachments: Staff Report

Disclosure Statements Summer 2024 Interns

A motion was made by Council Member Harrison, seconded by Council Member Winder Newton, that this agenda item be received and filed. The motion carried by a unanimous vote.

10. APPROVAL OF COUNCIL MEETING MINUTES

No Minutes to Approve

11. POTENTIAL CLOSED SESSION

11.1 Potential Closed Session to Discuss Pending or Reasonably 24-1787 Imminent Litigation

(Approx. 3:30PM)

A motion was made by Council Member Bradshaw, seconded by Council Member Harrison, to go into closed session to discuss pending or reasonably imminent litigation. The motion carried by a unanimous vote.

- 12. OTHER ITEMS REQUIRING COUNCIL APPROVAL
- 13. PROCLAMATIONS, MEMORIALS, AND OTHER CEREMONIAL OR COMMEMORATIVE MATTERS
- 14. OTHER BUSINESS

ADJOURN

THERE BEING NO FURTHER BUSINESS to come before the Council at this time, the meeting was adjourned at 3:50 PM until Tuesday, January 18, 2024.

By ______
DEPUTY CLERK

By _____