



Agenda Item

File #: 22-1129

Requested Agenda Date:

11/22/2022

Requested Agenda Title:

Budget Adjustment: Facilities Requests to Increase Pass-Through Expenditure and Intra-Fund Revenue by \$718,000.

Requested Agenda Item Description: Requesting to increase pass-through expenditure and intra-fund revenue. Facilities Services have under-taken several large projects including critical security and safety upgrades this year that have resulted in increased project cost due to inflation. In addition, several projects are scheduled to be completed by the year-end due to grant funding which requires material purchases prior to the year-end. Also, staff shortage in the Carpentry trade team have led to outsourcing a lot of the work that necessitates booking project cost in the facilities budget and then passing it on to the customer resulting in revenue for the Facilities services. This request will increase our pass-through budget and will also increase our revenue to off-set the expenditure increase.

Requested Action: Discussion - Vote Needed

Presenter(s) (with titles): Hoa Nguyen, Budget and Policy Analyst, Council

Time Needed: Less than 5 MINS

Is this Item Time-Sensitive and/or Requesting a Time-Certain? No

Requesting Staff Member: Megan Hillyard, Department Director, Administrative Services

Are Supporting Documents Needed for this Agenda Item Request? Yes