



ADMINISTRATIVE SERVICES

2023 Budget Proposal

Who We Are?



Addressing



**Contracts &
Procurement**



**Facilities
Services**



**Information
Technology**



Real Estate



**Records
Management**

2022 New Requests Summary



Agency	Fund	FTE	Personnel	Operations	Capital	Balance Sheet	Total
Addressing	110		3,717				3,717
Contracts & Procurement	110		8,811				8,811
Facilities Management	110				864,652		864,652
Information Technology	110	1	124,226	485,009			609,235
Real Estate	110			-			-
Records Management	110			51,000			51,000
Data & Innovation	110			500,000			500,000
Telecommunication	650			237,000			237,000
Facilities Services	650		690,196	155,700		188,000	1,033,896
Government Center	650			-			-
Capital Improvements Projects	450				30,822,787		30,822,787
TOTAL			826,950	1428709	31.6 M	188,000	34.1 M



Addressing Services

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2023	728,928	0	2,500	726,428	4

New Request	3,717
Base Salary Adjustment	3,717



Contracts & Procurement

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2023	1,442,668	0	300,000	1,142,668	10

New Request	8,811
Base Salary Adjustment	8,811



Real Estate Services

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2023	516,110	0	530,000	-13,890	3

Technical Adjustment	450,000
500 S Main Property Lease Revenue	450,000



Records Management & Archives

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2023	760,814	0	2,000	758,814	5

New Request **51,000**

ArchiveSocial Cloud Software 41,000

Online Archives Storage Capacity 10,000

Existing Time-limited FTE Transfer **68,658**

1 TL FTE Transfer to Records Management 68,658



Information Technology

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2023	28,597,333	50,000	1,176,666	-27,370,667	106.75

New Requests

609,235

Cyber Security Analyst FTE

130,855

Identity Access Management Systems

310,000

GIS Licensing Rightsizing

88,380

PeopleSoft Contract Labor

80,000

Technical Adjustment – SBITA

742,999

GASB 96 – SBITA Appropriation Unit Shift

(27,266)

GASB 96 – Subscription Based Technology Arrangement

770,265



Facilities Management

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2023	2,925,317	0	0	2,925,317	1.80

New Energy Management Projects

864,652

Electricity Sub-Metering

60,000

HVAC Controls Programming

200,000

HVAC Upgrades

604,652

Rebudget Request

1,441,326

Energy Management Projects

1,441,326

- Advanced Rooftop Controls (ARC) - 60,000
- Solar - 430,000
- HVAC Upgrades - 350,000
- LED Projects - 601,326



Government Center Operations

Budget Proposal	Total Expenses	Inter / Intra Fund Revenue	Non-County Revenue	County Funding	FTE
2023	4,167,827	5,428,510	103,726	-1,364,409	2.00

No New Budget Request

0



Facilities Services

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2023	13,101,421	11,501,395	78,921	-1,521,105	73.20

New Requests

845,896

Base Compensation Annualization	362,984
Labor and Carpenter Trade Groups Market Review	139,500
Personnel Contra Account Elimination	187,712
Work Order System	65,000
HVAC Software Upgrade	12,200
Vehicle maintenance and fuel	13,500
Vehicle outfitting	15,000
Downtown Security Assessment	50,000



Facilities Services

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2023	13,101,421	11,501,395	78,921	-1,521,105	73.20

New Requests – Balance Sheet Purchases **188,000**

Scissor Lift and Trailer	50,000
Plumber Truck	50,000
Table Saw	8,000
Carpet Extractor	30,000
Electrical Van	50,000

Technical Adjustment – SBITA **7,817**

GASB 96 – SBITA Appropriation Unit Shift	(50,255)
GASB 96 – Subscription Based Technology Arrangement	58,042



Telecommunication

Budget Proposal	Total Expenses	Inter / Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2023	4,280,482	4,124,100	375,900	-219,518	5

New Request **237,000**

8800 Series Phones Upgrades 225,000

WebEx Software Subscription Increase 12,000

Re-budget (Transformational Initiative) **350,000**

County-Wide Video Conferencing Equipment Re-budget 350,000

Technical Base Budget **(100,000)**

Technical Adjustment to Reduce Base Budget **(100,000)**



Office of Data & Innovation

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2023	957,934	0	0	957,934	3

Re-budget Request

500,000

Smart Government Fund – Re-budget

500,000

2023 Technology Requests

Reviewed by Technology Advisory Board (TAB)



Chair: Assessor Chris Stavros
Vice Chair: Karen Crompton, Human Services Director

- TAB met 7 times in 2022
- 3 subcommittees review the proposals
- Standards Review:
 - Criminal Justice Information Standard
 - Data Governance Guidebook
 - IT Governance Workflow Update

Budget Year	Technology Requests Reviewed	Technology Requests Recommended
2023	22	14
2022	21	16
2021	21	19
2020	50	21

2023 Technology Requests Reviewed by TAB



SR.	PROJECT	FUND	AGENCY	AGENCY REQUEST	TAB PRIORITY	MAYOR PROP.
1	Cyber Security Analyst	General Fund	IT	124,226	1	130,855
2	Cloud Data Protection	General Fund	IT	165,000	2	0
3	Identity & Access Management System	General Fund	IT	450,000	3	310,000
4	Hardware & Software Maintenance & Subscription Increases	General Fund	IT	206,601	4	0
5	HR Pay Equity Tool	General Fund	HR	46,000	5	88,000
6	PeopleSoft Contract Labor	General Fund	IT	80,000	6	80,000
7	GIS Licensing Rightsizing	General Fund	IT	88,380	7	88,380
8	Network Team FTE	General Fund	IT	129,854	8	0
9	Enterprise Justice Case Management FTE	General Fund	IT	189,885	9	0
10	Replacement of Audit Tracking Software	General Fund	Auditor	33,000	10	39,000
11	Addressing System Consulting Support	General Fund	Addressing	10,800	11	0
12	Purchasing Card Auditing Software	General Fund	C&P	25,000	12	0
13	Website Enhancements	General Fund	IT	77,175	13	0

2023 Technology Requests Reviewed by TAB



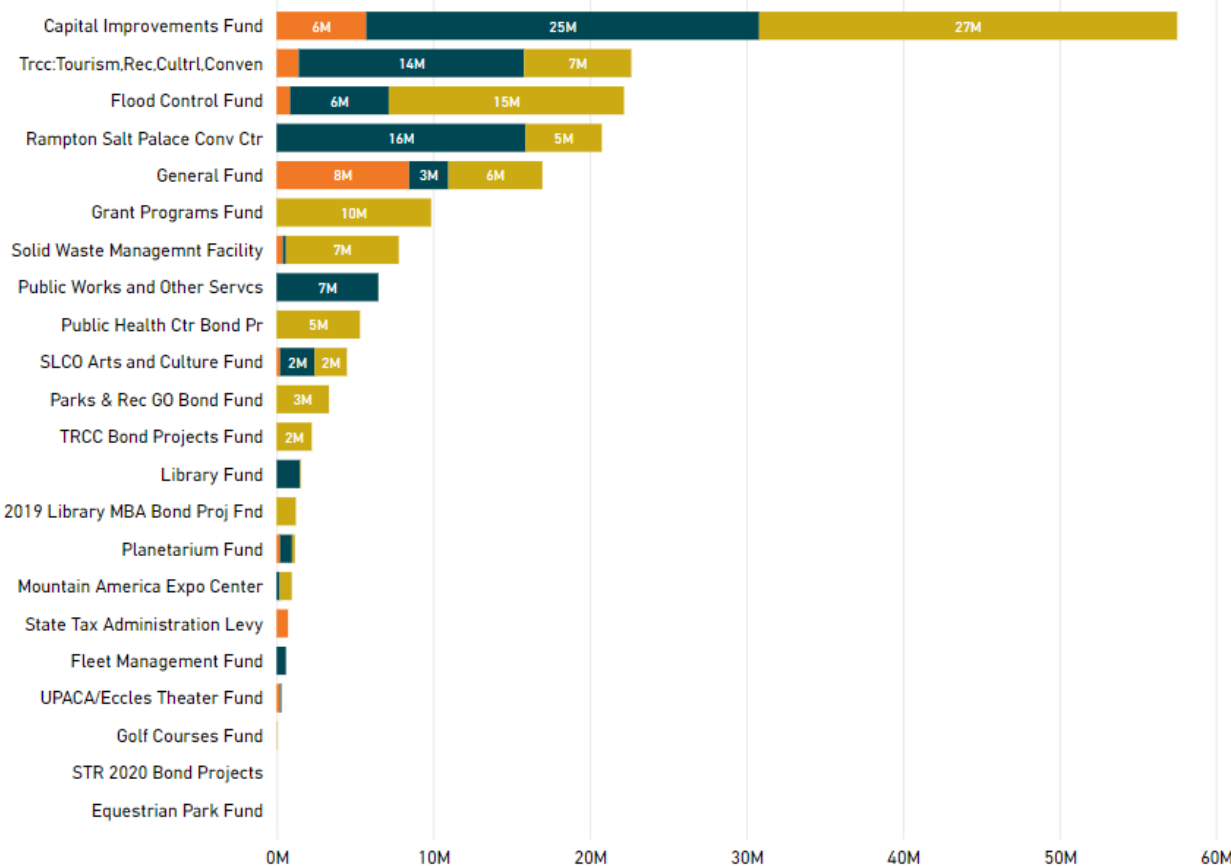
SR.	PROJECT	FUND	AGENCY	AGENCY REQUEST	TAB PRIORITY	MAYOR PROP.
14	HR Case Management Tool	General Fund	HR	50,000	14	0
15	Archival Social Media Software	General Fund	Records	26,558	15	41,000
16	Enhance System Navigator	General Fund	ORD	200,000	16	200,000
	General Fund total			1,902,479		977,235
Non-General Fund						
17	Viridian Room Reservations	360 – Library	Library	-	1	Internal Funds
18	Content Management System Cloud-based with AI ML	360 – Library	Library	-	2	Internal Funds
19	2023 7900 Series Phone Replacement	650 – Telecom	IT	225,000	3	225,000
20	Hardware & Software Maintenance & Subscription Increases	650 - Telecom	IT	12,000	4	12,000
21	County-wide Video Conferencing Equipment – ARPA Rollover	650 - Telecom	IT	350,000	5	350,000
22	Facilities Management Workorder System Replacement	650 – Facilities	Facilities	119,502	6	65,000
	Non-General Fund total			706,502		652,000

CAPITAL PROJECTS BUDGET PROPOSAL

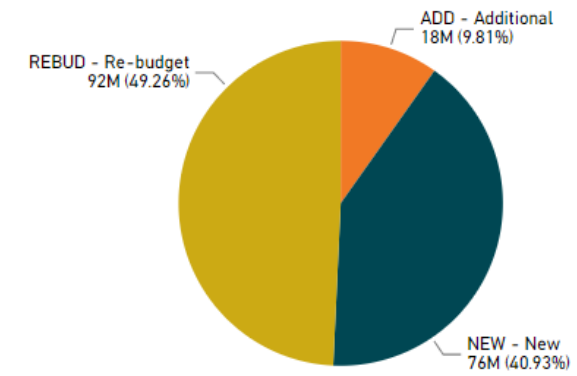
2023 COUNTYWIDE CAPITAL PROJECT REQUESTS

CAPITAL PROJECT BY FUND AND REQUEST TYPE

Request Type ● ADD - Additional ● NEW - New ● REBUD - Re-budget



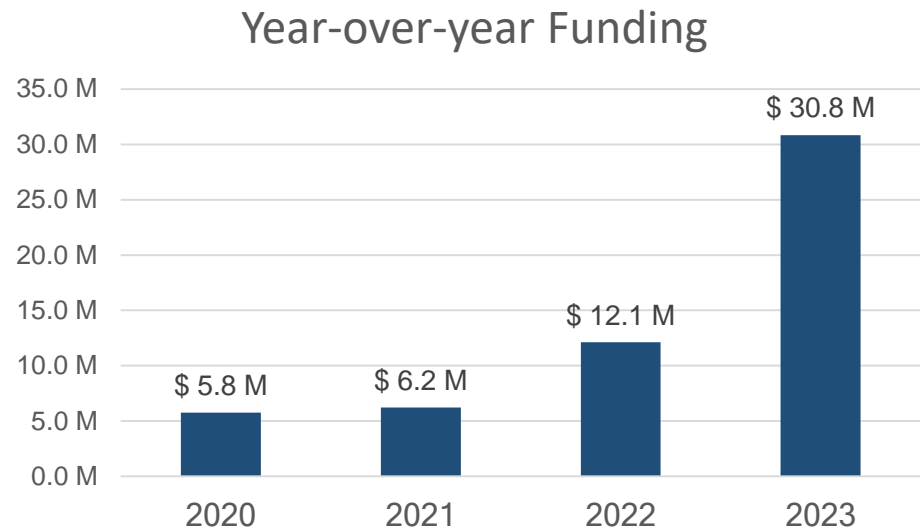
Total Project \$	186M	Total Projects	325
Total Re-budget \$	92M	Total Re-budget Projects	184
Total NEW \$	76M	Total NEW Projects	126
Total ADDITIONAL \$	18M	# of ADDITIONAL Proj	31
Contingency Funds	500K	Overhead Cost	2M



Fund 450 – Capital Improvements

- The Capital Project Fund (450) was created to involve agencies with relevant funding requests in the prioritization of recommended projects.
- The Capital Projects Committee is comprised of agencies who compete for 450 funding under the guidance of Facilities Management.
- Available funding is determined by Mayor’s Finance.

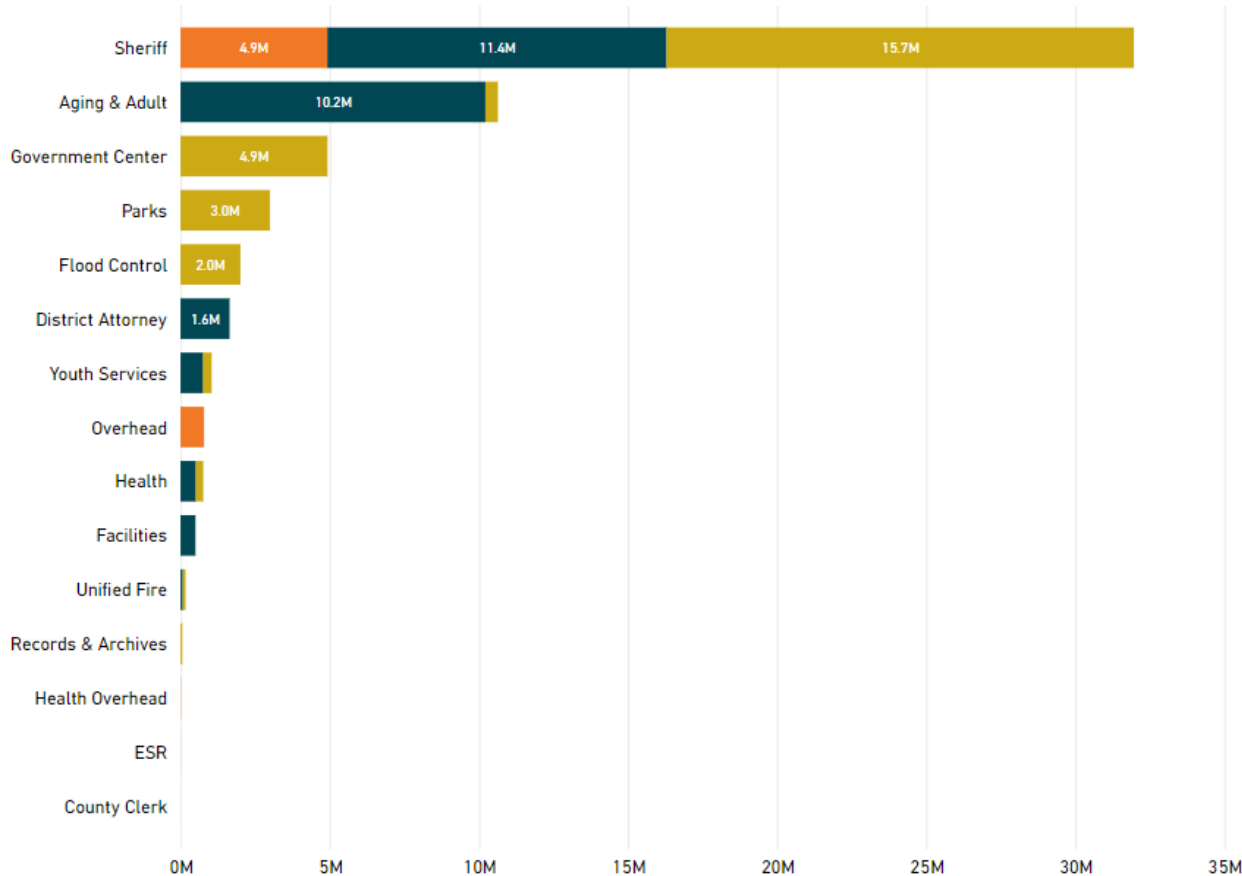
Year	Funded
2020	5,754,538
2021	6,238,270
2022	12,116,457
2023	30,822,787



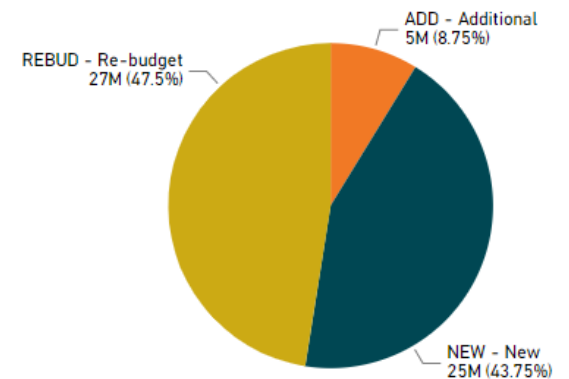
2023 FUND 450 CAPITAL IMPROVEMENTS PROJECT REQUESTS

CAPITAL PROJECTS BY FUND AND REQUEST TYPE

Request Type ● ADD - Additional ● NEW - New ● REBUD - Re-budget

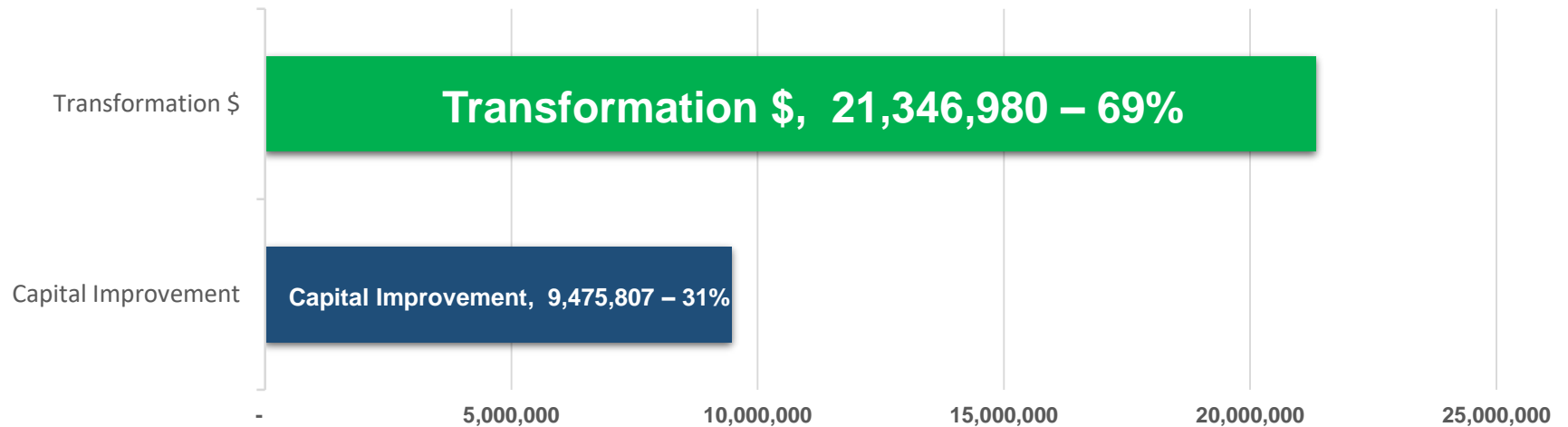


Total Project \$	Total Projects
56M	87
Total Re-budget \$	Total Re-budget Projects
27M	69
Total NEW \$	Total NEW Projects
25M	18
Total ADDITIONAL \$	# of ADDITIONAL Proj
5M	3
Contingency Funds	Overhead Cost
500K	803K

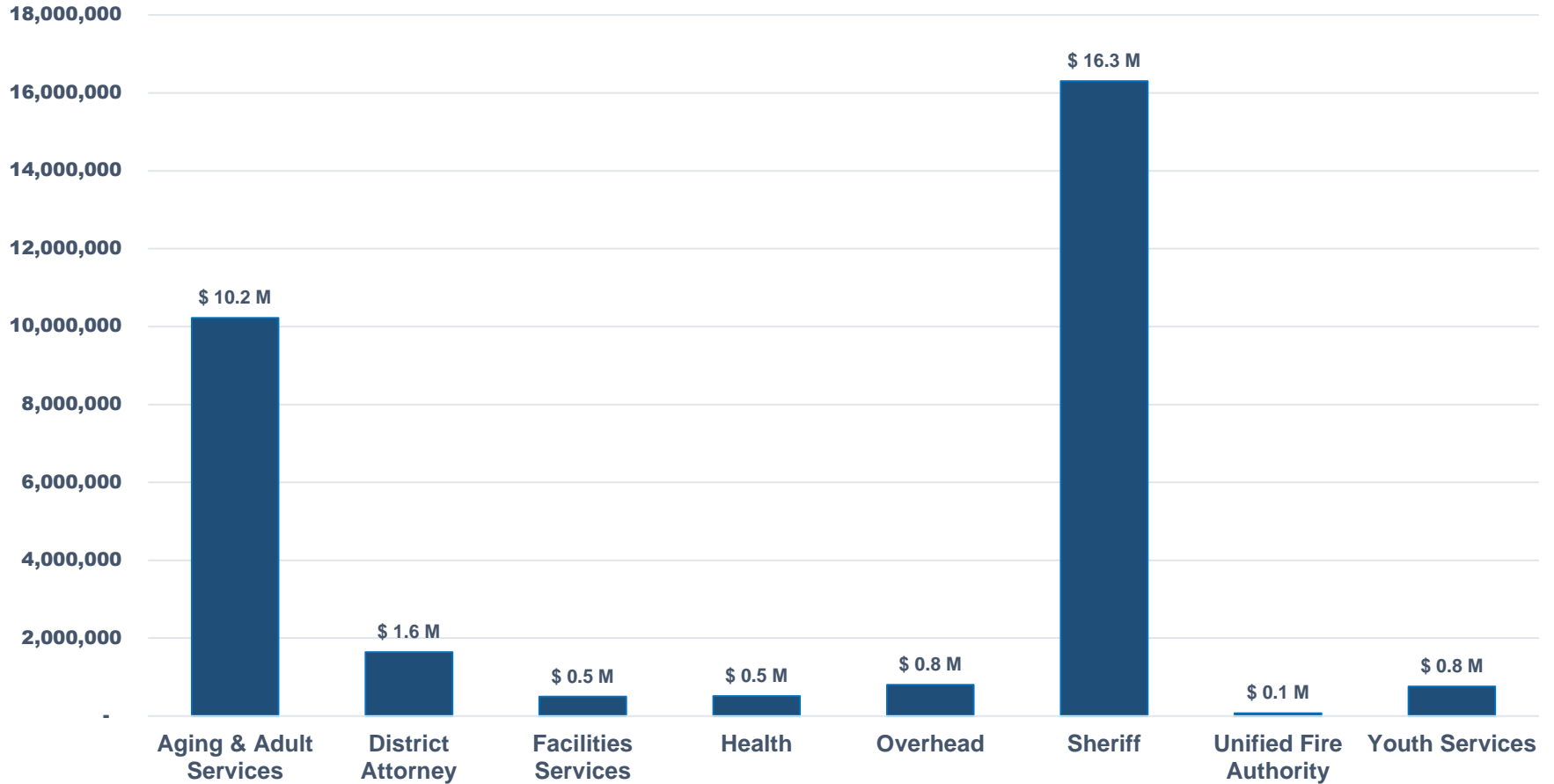


450 Projects - Funding Sources

Request Type	New	Additional	Total
Total Requested	25,097,908	5,724,879	30,822,787
Capital Improvement Fund	3,750,928	5,724,879	9,475,807
Transformation \$	21,346,980	0	21,346,980



450 Projects by Agency



Fund 450 – Capital Committee Recommendations



Rank	Project	Agency	New Req.	Add. Funds	Mayor Prop.
1	Contingency	Facilities	500,000		500,000
2	ADC Replace heat exchangers	Sheriff		1,100,000	1,100,000
3	ADC AHU Replacement	Sheriff		2,046,000	2,046,000
4	ADC - Roof Repair	Sheriff		1,776,000	1,776,000
5	ES New Boilers	Health	385,350		385,350
6	Shelter Group Home Re-roof	Youth Services	151,963		151,963
7	Security Cameras System Senior Centers	Aging & Adult	239,750		239,750
8	ES Replace Carpet	Health	83,948		83,948
9	JRC Exterior Siding & Window Replacement	Youth Services	609,002		609,002
10	Alarm Systems Senior Centers	Aging & Adult	61,900		61,900
11	EHS Parking Lot Resurface	Health	46,345		46,345
12	Midvale Senior Center HVAC System	Aging & Adult	137,342		137,342
13	Sheriff's Office Shooting Range Lead Removal and Timber Replacement	Sheriff	1,184,576		1,184,576
14	ADC, Oxbow and SOB Facility Assessment	Sheriff	275,000		275,000
15	UFA ECC Card Access System	Unified Fire	75,752		75,752
	Overhead - Facilities Services	Facilities		787,560	787,560
	Overhead - Health	Health		15,319	15,319
	Total		3,750,928	5,724,879	9,475,807

Mayor Recommended Countywide Transformational Projects



Sr. #	Fund	Project	Agency	New Req.	Mayor Prop.
1	110	Park Irrigation Sys	Parks	7,865,000	
2	110	Granite and Creekside Park: Irrigation Systems	Parks	2,243,765	
		Total - 110 General Fund			10,108,765
3	180	Chiller Replacement	Salt Palace	12,500,000	
		Total - 180 Rampton Salt Palace Conv Ctr Fund			12,500,000
4	250	Sewage Canal and Trib Imprv	Flood Control	5,000,000	
		Total - 250 - Flood Control Fund			5,000,000
5	450	Tenth East Senior Center Remodel	Aging & Adjust Svs	9,784,403	
6	450	Jail Expansion Study	Sheriff	250,000	
7	450	ADC Jail Kitchen Remodel and Equipment Replacement	Sheriff	7,591,840	
8	450	ADC Jail Water Softener Replacement	Sheriff	660,985	
9	450	ADC Jail Evac Waste Tank, Probe and Panel Upgrade	Sheriff	941,553	
10	450	ADC Jail Shower Refurbishing	Sheriff	474,120	
11	450	DA Building Security Enhancements	District Attorney	1,644,079	
		Total 450 - Capital Improvement Fund			21,346,980
12	620	Concrete Repair and Replace Car Wash	Fleet	600,000	
		Total 620 - Fleet Management Fund			600,000
13	735	Community Adoption Center and Pet Park	Animal Services	500,000	
14	735	Salt storage and sweeper debris at 3 sites	Public Works	3,000,000	
		Total 735 - Public Works and Other Services Fund			3,500,000
		TOTAL COUNTYWIDE TRANSFORMATIONAL INITIATIVES			53,055,745

Thank you!