



Agenda Item

File #: 18-516

Topic/Discussion Title:

Department of Administrative Services Update

Description: Annual Administrative Services Department update to Council

Requested Action: Informational

Presenter(s): Megan Hillyard, Department Director

Time Needed: 30 min

Time Sensitive: No

Specific Time(s): No

Requesting Staff Member: Ina Landry

Please attach the supporting documentation you plan to provide for the packets. Agenda items must be approved by Wednesday at 11:00 am. While not ideal, if PowerPoint presentations are not yet ready, you can submit them by 10 am the Friday morning prior to the COW meeting. Items without documentation may be withheld from consideration for that COW meeting.