

SALT LAKE COUNTY

*2001 South State Street
Salt Lake City, UT 84114
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Meeting Minutes

Tuesday, November 15, 2022

1:30 PM

Room N2-800

Council Work Session

1. CALL TO ORDER

Present Council Member Richard Snelgrove
Council Member Jim Bradley
Council Member Dave Alvord
Council Member Ann Granato
Council Member Dea Theodore

Excused Council Member Steve DeBry

Call In Chair Laurie Stringham
Council Member Arlyn Bradshaw
Council Member Aimee Winder Newton

A motion was made by Council Member Snelgrove, seconded by Council Member Granato, to designate Council Member Alvord as the temporary chair. The motion carried by a unanimous vote. Council Members Bradshaw, Theodore, and Stringham were absent for the vote.

2. CITIZEN PUBLIC INPUT**3. DISCUSSION ITEMS:****3.1 Proposed Hire Report / Incentive Plans under \$3,000 / [22-1095](#)
Weekly Reclassification Report**

Attachments: [Staff Report](#)
[Proposed Hire Report 11-9-2022](#)
[Incentive Plans 11-9-2022](#)
[Weekly Reclassification Update for Council 11-9-2022](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Informational

Ms. Hoa Nguyen, Budget & Policy Analyst, Council Office, reviewed the new hires. There were no reclassifications, nor incentive plans.

**3.2 Budget Adjustment: Public Works Requests to Add \$14,000 [22-1102](#)
to the Public Works Engineering (PWE) Project Budget for
the New Traffic Study at 6200 S 4640 W.**

Attachments: [Staff Report](#)
[27080 - YE New Funding for EFCMC220011](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Discussion/Direction

Ms. Hoa Nguyen, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Bradley, seconded by Council Member Granato, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Members Bradshaw, Theodore, and Stringham were absent for the vote.

3.3 Ratify Legislative Intent Regarding Salt Lake County Canyon Contributions for the Unified Fire Authority [22-1106](#)

It is the legislative intent of the Salt Lake County Council to have Mayor Wilson and her staff engage with stakeholders to evaluate alternatives to the current cost allocation of annual UFA fire suppression and emergency medical services in the canyons. This would include the development of alternate policy options, evaluation criteria used for the consideration of these policy options, and an assessment of each option. The Council looks forward to reviewing these recommendations on or before March 15, 2023.

Attachments: [Staff Report](#)

Presenter: David Delquadro, Council Fiscal Manager (Approx. 5 mins)
Discussion/Direction

Mr. David Delquadro, Chief Financial Manager, Council Office, stated two weeks ago, the Council adopted legislative intent. Since this legislative intent does not conform to the ideas expressed then, he thought it prudent to get the Council's approval.

Council Member Newton stated she thought it was important to give direction on who is going to manage this process. She has had mayors, people from the Unified Fire Authority, and others reach out to her and thought they should be directed to the Mayor and Catherine Kanter, Deputy Mayor of Regional Operations.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradley, that this agenda item be approved and forwarded to the 4:00

PM Council meeting for ratification. The motion carried by a unanimous vote. Council Members Bradshaw, Theodore, and Stringham were absent for the vote.

Council Member Granato stated she wanted it on record that Mayor Robert Dahle, Holladay City, and Mayor Jeff Silvestrini, Millcreek City, had some concerns, but were positive about this process. It is a fair and open process that brings everyone to the table and gives them a chance to express concerns and options.

Mayor Jennifer Wilson stated she was comfortable with this legislative intent and will get working on it.

**3.4 2023 Budget Workshop Under the Direction of David [22-1099](#)
Delquadro, Council Fiscal Manager and Hoa Nguyen,
Council Budget and Policy Analyst**

--DA (Sim Gill, District Attorney)

--Mayor's Administration et al. (Mayor's Finance, HR, CJAC, and Related) (Kerri Nakamura, Chief of Staff; Darrin Casper, Deputy Mayor of Finance and CFO)

--Review of County Contributions Included in the Proposed 2023 Budget (Darrin Casper, Deputy Mayor of Finance and CFO)

--Other Budget Items

Attachments: [Staff Report](#)
[2023 DA Budget Presentation_2022-11-15](#)
[2023 Budget PP HR](#)
[2023 Budget PP MA ONA ODA](#)
[2023 Budget PP MFA](#)
[1.7 Contributions](#)
[2023 Budget CJAC](#)
[2023 Budget Programs and Partnerships](#)

Presenter: County Staff

Discussion/Direction

-District Attorney

Mr. Sim Gill, District Attorney, delivered a PowerPoint presentation on the District Attorney's 2023 Budget, reviewing the Mayor's recommended budget, and the District Attorney's additional budget request for 2023. He also reviewed the Camp Hope project, which the Mayor recommended.

Mr. Ralph Chamness, Chief Deputy District Attorney, stated the District Attorney (DA) building security enhancement is a transformational initiative that is on the list to be discussed next week. This morning, the Council's policy advisors and staff toured the building and were given an explanation of the need for this.

Council Member Newton asked where the District Attorney's Office was on an explanation of prosecutor caseloads.

Ms. Lisa Ashman, Administrative Assistant, District Attorney's Office, stated the District Attorney has been collecting that information since April, and planned to review that with the Council after a full year of gathering data. Certain weights and measures have been applied to cases, such as the number of victims, pleadings, and events that factor into the workload to get a more comprehensive understanding of the prosecutor caseloads, rather than just counting the number of cases per prosecutor.

Council Member Bradley asked for a briefing on the District Attorney's compensation.

Mr. Darrin Casper, Deputy Mayor of Finance & Administration, stated the District Attorney's compensation annualizations are similar to other compensation annualizations that have been requested in this year's budget workshop. In multiple cases, when an organization went out to hire for a particular position, the market compensation for that job had gone up by thousands of dollars. Then, when the organization hired at the market rate, it created an inequity within the existing workforce. Human Resources strongly recommends being fair to existing employees, but that has a budget impact that needs to be resolved. The Mayor is recommending an adjustment of about 75 percent.

Council Member Newton stated some departments are using under expend to give employees raises, without getting approval from the Council. Since

these raises are ongoing, she felt that was irresponsible and unsustainable. She wanted to have a later conversation on what to do about that going forward.

Council Member Alvord stated he thought there was a fund in the budget for equity adjustments, so when a manager was going to lose an employee, they could offer them a raise.

Mr. David Delquadro, Chief Financial Manager, Council Office, stated that fund was eaten up this year because of decisions made earlier that were not made in time to get rolled into the base budget.

A motion was made by Council Member Granato, seconded by Council Member Bradley, to approve the District Attorney's budget as proposed, with exception of the DA building security enhancement. The motion carried by a unanimous vote. Council Member Bradshaw was absent for the vote.

-Mayor

Mayor's Administration, Office of New Americans, and Office of Diversity Affairs

Ms. Michelle Hicks, Operations Manager, Mayor's Office, delivered a PowerPoint presentation on the 2023 Budget for Mayor's Administration, Office of New Americans, and Office of Diversity Affairs. She reviewed the core mission, community engagement, grant writer opportunities, and boards and commissions in Mayor's Administration; the core mission, the school supplies program, naturalization ceremony, Certified Welcoming event, and arrival numbers of new Americans for the Office of New Americans; and the core mission, a 2022 recognition of the Council on Diversity Affairs' action plan, and highlights for the Office of Diversity Affairs.

Council Member Newton stated when the Council funded the grant writer position, it wanted to see how many dollars that person would bring to the County. She asked how much that person had brought in.

Ms. Kerri Nakamura, Chief of Staff, Mayor's Office, stated the grant writer secured \$3 million in grant funding, which was seven grants.

Ms. Hicks stated four applications are pending, so there could be an additional \$21 million.

Mayor Jennifer Wilson stated she was worried the County could leave opportunity on the table with infrastructure and the Inflation Reduction Act. She would come back with a request for more grant writers.

Council Member Alvord stated the name New American implies someone is a new American. He asked if that was fitting, and how many new arrivals returned to their country of origin versus becoming a citizen.

Mr. Joseph Genda, New American Refugee Liaison, Mayor's Office, stated people from different countries take different paths and come for different reasons. A new American is anyone born outside of the United States. The Office of New Americans collaborates with different organizations to help people make the connections they need for services and to become a citizen.

A motion was made by Council Member Granato, seconded by Council Member Bradley, to approve the Mayor's Administration, Office of New Americans, and Office of Diversity Affairs' budgets as proposed. The motion carried by a unanimous vote. Council Member Bradshaw was absent for the vote.

Programs and Partnerships

Ms. Katherine Fife, Policy and Program Manager, Mayor's Office, delivered a PowerPoint presentation on Programs and Partnerships, reviewing its core mission, an American Rescue Plan Act (ARPA) initiative for Medically Vulnerable Housing (MVP) of \$6 million, a transformational initiative (TI) for a contribution of \$2 million to the Other Side Village for homelessness housing, a new request to convert a part-time position to a full-time temporary position in the amount of \$69 thousand, and a grant true up.

Mr. David Delquadro, Chief Financial Manager, Council Office, stated the amount for the time-limited position will be reduced to \$19,000 because \$50,000 is already being shifted over for that.

Ms. Fife stated that is correct.

Council Member Alvord stated he would like to put the contribution to the Other Side Village on the list to be discussed later to allow him time to have a conversation about contributing to non-profit organizations. There are other worthy non-profits, so he wondered if this was the best non-profit to contribute to.

A motion was made by Council Member Granato, seconded by Council Member Bradley, to approve the Programs and Partnerships' budget as presented.

Council Member Granato stated the County's contribution is to fill the gap so the Other Side Village can finalize the project.

Ms. Fife stated the Other Side Village for Homelessness Housing is a \$13 million pilot project for 85 tiny homes for those experiencing homelessness, and a lot of scrutiny and research has gone into this project.

Ms. Erin Litvack, Deputy Mayor of County Services, stated Salt Lake City is granting a land lease for this project and it is directly tied to the Other Side Village operating this venue. The Other Side Village is required to operate this venue at its own expense without additional government contributions.

Mr. Mitchell Park, Legal Counsel, Council Office, stated Council Member Alvord could make a substitute motion to approve everything except the item he would like to see on the list.

A substitute motion was made by Council Member Alvord, seconded by Council Member Theodore, to approve the Programs and Partnerships' budget, with exception of the contribution to the Other Side Village. The motion passed 5 to 2 by the following votes:

Aye: Chair Stringham, Council Member Snelgrove, Council Member Alvord, Council Member Winder Newton, and Council Member Theodore

Nay: Council Member Bradley, and Council Member Granato

Excused: Council Member DeBry

Absent: Council Member Bradshaw

Criminal Justice Initiatives

Ms. Kerri Nakamura, Chief of Staff, Mayor's Office, introduced Jean Hill, the new Director of the Criminal Justice Advisory Council.

Ms. Katherine Fife, Policy and Program Manager, Mayor's Office, delivered a PowerPoint presentation on the Criminal Justice Initiatives budget, reviewing its core mission and a transformational initiative for a reentry and reintegration project true-up.

A motion was made by Council Member Alvord, seconded by Council Member Granato, to approve the Criminal Justice Initiatives' budget. The motion carried by a unanimous vote. Council Member Bradshaw was absent for the vote.

Mayor's Financial Administration

Mr. Darrin Casper, Deputy Mayor of Finance & Administration, delivered a PowerPoint presentation on the 2023 budget for the Mayor's Financial Administration, reviewing its core mission and two technical adjustments.

A motion was made by Council Member Granato, seconded by Council Member Snelgrove, to approve the Mayor's Financial Administration budget. The motion carried by a unanimous vote. Council Member Bradshaw and Theodore were absent for the vote.

Human Resources

Ms. Sharon Roux, Director, Human Resources Division, delivered a PowerPoint presentation on the 2023 budget for Human Resources, reviewing its core mission and new requests for a pay equity tool and two organizational development specialists.

A motion was made by Council Member Granato, seconded by Council Member Bradley, to approve the Human Resources budget. The motion carried by a unanimous vote. Council Member Bradshaw was absent for the vote.

Ms. Roux continued the PowerPoint presentation reviewing a \$3 million set aside for a process proposal for market and equity adjustments throughout the year. A working group will be established and will apply criteria and make recommendations to the

Council. Then, that will go before the Total Rewards Advisory Committee (TRAC) for input.

A motion was made by Council Member Granato, seconded by Council Member Bradley, to approve the \$3 million set aside.

Mr. David Delquadro, Chief Financial Manager, Council Office, stated the Council does not need a motion on this today. This is a sneak peak; there will be a final version next month. It would also be prudent to get feedback from the elected officials.

Council Member Granato withdrew the motion.

-Contributions

Mr. Darrin Casper, Deputy Mayor of Finance & Administration, presented a list of the contributions. Council policy requires contributions be listed separately in the budget. However, they have been presented in their respective department, and the Council has been approving some of them. A lot of these will be reviewed next week when the Tourism Recreation Cultural and Convention (TRCC) budget is presented. He asked if the Council wanted to go through them individually.

Mr. David Delquadro, Chief Financial Manager, Council Office, stated the idea with presenting this today was to let the Council know where these were listed in the budget, and ask if it wanted to dig deeper into any of these.

Council Member Granato stated the Council put the Kem Gardner contribution on the list. It does that every year, but then determines it is an excellent resource. She asked what more the Council needed to know on that.

Council Member Newton stated she had asked if there was a less expensive membership level that would work for what the County needed.

Ms. Dina Blaes, Director, Office of Regional Development, stated there are three levels of membership for the Kem Gardner Policy Institute - the Legacy partner level, which is \$100,000 annually, the Executive partner level, at \$50,000 annually, and the Sustaining partner level, at \$25,000 annually. The County has been at the Legacy level, and one of the benefits of that is it gives the County access to early research. She feared if the County dropped down, it would lose that research collaboration.

Ms. Catherine Kanter, Deputy Mayor of Regional Operations, stated Kem Gardner is also a trusted source. The County has been forming a relationship with it for years. The County may be able to do its work at a lower level, but it would be in a less informed way.

Mayor Jennifer Wilson stated the County is half of the state's economic engine, so it needed the economic forecasting and analysis that Kem Gardner provided.

Council Member Newton stated the explanation satisfied her questions, but she would like the Mayor's Office to share data with the Council that it gets from Kem Gardner.

A motion was made by Council Member Winder Newton, seconded by Council Member Granato, to take the Kem Gardner Policy Institute Membership contribution off the list and approve it. The motion carried by a unanimous vote.

Council Member Alvord recommended the Council look at the list between now and final budget approval, and direct questions to staff as they come up.

Mr. Mitchell Park, Legal Counsel, Council Office, stated there is a particular State statute that allows the County to make contributions to non-profit organizations. The Council is required to indicate certain findings about those contributions - that they go to certain charitable purposes, and the Council does that every year in the budget.

Ms. Erin Litvack, Deputy Mayor of County Services, stated the Mayor's Office also does extensive paperwork and communication back and forth, based on County Policy 1200, to ensure those funds are used appropriately and that the County is articulating how those funds are to be utilized.

4. CONSENT ITEMS:

5. ITEMS FROM COUNCIL MEMBERS

5.1. Internal Business

Council Member Alvord asked if the Council would support partial pay for the month of December for newly elected Council Members coming on. He found it beneficial to receive that when he was a newly elected Council Member. If the Council Members were in support of that, he would make a motion to continue that practice after the election is certified.

Mr. Mitchell Park, Legal Counsel, Council Office, stated that is in alignment with what the Council did two years ago. Staff might have recommendations for what a motion might look like based on historical practice. One idea is to make it effective December 1, 2022, so the newly elected officials who are not already employees of the County could start as of that date. That would put them inline for the next meeting and start the onboarding process.

6. APPROVAL OF MINUTES

6.1 Approval of November 1st, 2022 Council Work Session [22-1097](#) Minutes

Attachments: [110122 CWS Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Granato, that this agenda item be approved. The motion carried by a unanimous vote.

ADJOURN for BOE

The meeting was adjourned at 3:30 PM.

SHERRIE SWENSEN, COUNTY CLERK

By _____
DEPUTY CLERK

By _____
CHAIR, SALT LAKE COUNTY COUNCIL