

4.2 **Council Representative on SLCO Web Page Development Steering Committee**  
**Lisa Hartman**

1. Represent the needs and interests of the group(s) you are representing (i.e. Mayor's Office, Council, Independent Electeds)
2. Establish effective communication channels with the group(s) you are representing to both collect feedback and report on progress (this can be done with the assistance of the consultant, other members of the working group etc.)
3. Work collaboratively with the entire steering committee to collectively represent the needs of all stakeholders
4. Provide effective and efficient decision making
5. Assist in mediating conflicting needs and requirements
6. Report to TAB on project status
7. Engage TAB as needed for approval of major decision points
8. Participate in presentation to Mayor, Council and Electeds