



Agenda Item

File #: 21-1194

Requested Agenda Date:

10/12/2021

Requested Agenda Title:

Budget Adjustment: Office of Regional Development's Request to Appropriate \$13,425 in Assigned Fund Balance for Office Redesign

Requested Agenda Item Description: During the fourth quarter of 2020, Office of Regional Development started working with Salt Lake County Facilities to remodel ORD office cubicle layout for Suite S-2100. The remodel was not going to be completed by the end of 2020. ORD established assigned fund balance of \$13,425.00 in 2020 to complete this work in 2021. These facilities expenses have been charged to ORD in 2021 and ORD is moving the \$13,425 from assigned fund balance to our operational expense budget to cover these costs.

Requested Action: Discussion - Vote Needed

Presenter(s) (with titles): Brad Kendrick Budget and Policy Analyst

Time Needed: Less than 5 MINS

Is this Item Time-Sensitive and/or Requesting a Time-Certain? No

Requesting Staff Member: Dina Blaes

Are Supporting Documents Needed for this Agenda Item Request? Yes

Please attach supporting documentation, including presentations, to the Legistar file.

Agenda item requests must be complete and submitted via Legistar Approval Sequence to the Council Administrative & Communications Coordinator by the Wednesday before the upcoming Tuesday meeting at 3:00 PM. Please note that some offices have earlier, internal Approval Sequence deadlines.

Items without necessary supporting documentation may be withheld from consideration for the desired meeting date.