



February 27, 2019

Salt Lake County Council
Attn: Richard Snelgrove, Chair
Building Mail

Dear Council:

Re: Returned Check Adjustments - \$862.00

Pursuant to Countywide Policy 1306, Collection of Bad Checks, the Salt Lake County District Attorney's Office transmitted to the Treasurer 4 uncollectible checks totaling \$702.00 for the following reasons: the 6-year statute of limitations has expired; or the debt was discharged or not timely claimed in bankruptcy; or, the check should be written-off after unsuccessful collection attempt.

The District Attorney has advised us that no other legal collection attempts are appropriate and that the files should be closed and the items removed from the Treasurer's records. Uncollectible returned check fees and charges totaling \$160.00 should also be removed.

Accordingly, the Treasurer hereby requests your authorization to close the collection files, purge the 4 items from our records, and transmit the items and related files to archives for destruction.

Thank you for your favorable consideration of this request.

Sincerely,

K. Wayne Cushing
Salt Lake County Treasurer

KWC//ld
writeoff

**SALT LAKE COUNTY
TREASURER**

K. Wayne Cushing
Salt Lake County Treasurer

Randel Wightman
Deputy County Treasurer

Benjamin I. Umeadi
Accounting Director

Anna F. Gallagher
Collections Director

SALT LAKE COUNTY
GOVERNMENT CENTER
2001 South State Street
Suite N1-200
PO Box 144575
Salt Lake City
Utah 84114-4575
Phone: (385) 468-8302
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Date: February 26, 2019

To: K. Wayne Cushing, County Treasurer
From: Chalice Whitney, Accountant
Re: Write-Off of Return Check Fees due to Bankruptcy

Dear Wayne,

As of February 26, 2019 the attached files were returned from the District Attorney's Office with instructions to treat them as uncollectible due to bankruptcy.

The "write-off" of these checks (principal only) occurred during the period in which they were returned to the Treasurer's Office, the fees have not been written-off by Board Letter to the Council.

Please prepare a Board Letter for Council approval. Attached is a listing of the uncollectible files to be written off. The backup on all files will be filed in the back vault for six months and then sent to archives for destruction.

Check information: please see attached listing

Principal:	\$ 702.00
<u>Fees:</u>	<u>\$ 160.00</u>
Total:	\$ 862.00

Thank you,

Chalice Whitney
Accountant
Salt Lake County Treasurer's Office

CC: Ben Umeadi

[illegible]