



Agenda Item

File #: 19-1075

Topic/Discussion Title:

Amending Policy 7021 - Small Cost Purchasing Procedures

Description: These are annual policy maintenance, cleaning up sections of policy that are out of date or no longer function efficiently. Property. Policy 7021 deals with small cost purchasing procedures. The change proposed here anticipates the Federal Uniform Guidance change in the micro-purchasing limit and requires quotes for purchases over \$5,000.

Requested Action: Approval

Presenter(s): Jason Yocom, Contacts & Procurement and Dianne Orcutt, District Attorney's Office

Time Needed: 10 min

Time Sensitive: No

Specific Time(s): No

Requesting Staff Member: Ina Landry, Administrative Services Department Assistant

Will You be Providing a PowerPoint: No

Please attach the supporting documentation you plan to provide for the packets. Agenda items must be approved by Wednesday at 11:00 am. While not ideal, if PowerPoint presentations are not yet ready, you can submit them by 10 am the Friday morning prior to the COW meeting. Items without documentation may be withheld from consideration for that COW meeting.